

Parent Association Meeting
Thursday 8 October 2015
Agenda

1. Introductions

2. Apologies:

3. Election of Co-Chair

4. Minutes - volunteer

5. Parent Consultation Service – Mr. Adam Kay

6. Updates

- Senior Leadership Team Arrangements for this academic year
- Somali Advice and Forum of Information (SAAFI)
- London Mayor's Gold Club
- The Prince's Teaching Institute Mark – for English
- Proposed zebra crossing and road safety works on Forty Avenue
- Extra-curricular activities/Trips
- Show My Homework (SMH) – Update
- SIMS Learning Gateway
- Co-operative Trust Forum Representation

7. Year 6 to 7 transition

8. Dangers of unmarked uneven floors (parent request for agenda item)

9. What can Preston Manor do better?

10. What would you like further information on? Future presenters? etc.

11. Growing the Parent Association

12. Parent area of website

13. AOB

Minutes

Item from Agenda	Further Action:
1. Attendees introduced selves to others present (5 minutes)	
2. Apologies from Mrs. Rosemary Laryea and PC Paul Rogers	
3. Election of Co-Chair – None of the parents present wanted at this stage to be co-chair. It was stated that this role might be best taken on by someone unable to attend on the evening.	To review at next meeting.
4. Minutes – volunteer – no one volunteered to take minutes.	To review at next meeting.
5. Parent Consultation Service – Mr Adam Kay. Mr. Kay presented on services offered at school and outside of school by Brent Childrens' Centre. He also highlighted service available to parents. Leaflets were passed out on evening and Mr. Kay invited suggestions on how to better advertise service. Parents provided suggestions and actions were taken to put on parent area of school website and for DSDs to remind parents of its availability.	
6. Updates: <ul style="list-style-type: none"> • Senior Leadership Team Arrangements for this academic year – arrangements were explained to parents • SAAFI – the Parent Association was briefed on the work undertaken by Somali Community Outreach worker • London Mayor's Gold Club – parents were briefed on the school's inclusion on this elite group of schools in the capital city, and the reasons for the school's nomination. • The Prince's Teaching Institute Mark – for English – parents were briefed on the work of the school's English Department in receiving this prestigious award for a second consecutive year. • Proposed zebra crossing and road safety works on Forty Avenue – Parents were informed of consultation stage which will hopefully lead to zebra crossing and improved road safety going across Forty Lane from where CLC is situated. • Extra-curricular activities / trips – discussed the issue and concerns previously raised about desire for more enrichment trips. Was unable to show Trips Grid. However, noted Parent Association wishes that school should run more aspirational trips for students to Universities, etc. – all year groups. • Show My Homework – parents indicated that they were very happy with but wished for all staff to be using consistently. • SIMS Learning Gateway – some parents had not yet logged into account, but those who did found it to be valuable. • Co-operative Trust Forum – Mr. Graham explained that it would be valuable for the Parent Association to have constituency representation on the Co-operative Trust Forum. No one put self forward for this. 	<p>To show Trips spreadsheet at next meeting – 26 November 2015.</p> <p>SLT to ensure all teachers using.</p> <p>To review again at next meeting.</p>
7. Year 6 to 7 Transition: Parents were asked how this has gone. Parents stated that they were pleased with the transition, though one stated that the amount of homework was overwhelming and asked whether school could ease into higher amounts of homework during first half term.	To discuss with SLT.

8. Dangers of unmarked / uneven floors – this had been a parental request made before the meeting to dedicated parentassociation@preston-manor.com email address. However, parent did not show.	
9. Parents were asked standing agenda item on what the school could do better. One item raised related to canteen queues. Could the school look at ways of serving students so that they did not have to spend long periods of time in the line. Also, one parent had indicated that on a couple of occasions, his child was not able to obtain a meal as the canteen had 'run out of food'. One parent asked about PE. His sons often had PE lesson on consecutive days. If their PE kit was wet due to weather, it was often difficult to get dry for next day. He asked if when students have consecutive PE days – was it possible for students to have one day inside and then one day outside. Matter to be referred to Head of PE.	To discuss with SLT and Canteen Mgr. Head of PE
10. Future presentations? Parents indicated that they would like to have a presentation explaining examination results to them, and clarity on why some school's headline figures may be higher, but that there was a bigger picture to be taken in. They wanted this picture to be painted for them.	Sara Dareve, Asst Head to present at next meeting.
11. Parent Association – Growing the Association – parents were asked for their ideas on this and were encouraged to invite another parent to the next meeting.	
12. Parent Area of Website: Parents were asked for input on to how this area could be improved. Parents were shown the area and asked to send any feedback to: parentassociation@preston-manor.com	
13. AOB – No AOB.	