

Parent Association Meeting
Thursday 12 May 2016
Agenda

1. Introductions

2. Apologies: Mrs. Farrukh, Ms. Nazemi

3. Election of Co-Chair:

4. Minutes of 17 March 2016 Future Minutes – taking of minutes

5. Update by Schools Safety Officer – PC Paul Rogers

6. Assessment & Reporting – Ms. Lesley Airey, Acting Deputy Headteacher

7. Updates

- Senior Leadership Team
- Somali Advice and Forum of Information (SAAFI)
- SSAT Top 20% of Schools Ranking (Kilburn Times)
- Behaviour Panel – Student Questionnaire
- Zebra crossing and road safety works on Forty Avenue
- Extra-curricular activities/Trips - update
- Show My Homework (SMH)
- SIMS Learning Gateway
- Co-operative Trust Forum Representation
- Behaviour in the Community
- Brent Safer Neighbourhood Project – School Conflict Mediators
- TFL Young Ambassador Scheme – Phase II
- School Travel Plan – Reduction of parent drop-offs
- Going home at the end of the school day
- EU Referendum – In or Out?
- Lower School Fete – 21st May 2016, 12pm – 4pm

8. Homework – Are we getting it right?

9. School – Home Communications

10. Parental Support for School

11.	What can Preston Manor do better?
12.	What would you like further information on? Future presenters? etc.
13.	Study Leave Arrangements for Years 11, 12 and 13 and Public Examinations
14.	Parent area of website
15.	AOB
Minutes from above meeting:	
1.	Introductions made.
2.	Apologies made for Mrs. Farrukh and Ms. Nazemi
3.	Pleas for election of co-chair made. No one willing to step forward to take up this role or role of minuting.
4.	Minutes of previous meeting approved by Mr. Antoniou who was in attendance.
5.	Update by PC Paul Rogers: PC Rogers updated the Association on the work that he was doing in the school and addressed their concerns re: student group behaviour outside of school. He also highlighted work of Police Cadets and new programme of Young Cadets being introduced in the school in the coming months, which would allow students aged 12 – 13 to join. Long standing Cadets programme only allows students to join from age of 14.
6.	Assessment & Reporting – Ms. Lesley Airey, Acting Deputy Headteacher – Ms. Airey presented Powerpoint with school plan for new reporting style in light of government changes in this area. She demonstrated the current thinking by the school on the reporting of levels of progress to parents/carers, and proposed student reports. The presentation permitted the Association to comment on and ask questions, and several points were made by the Association about their desire to know what specific levels their child/children were at. The subsequent points made by the Parent Association have been voiced at following Senior Leadership Team meeting which took place.
7.	<p>Updates</p> <ul style="list-style-type: none"> • Senior Leadership Team – The Parent Association were briefed on the school's plan to recruit an Associate Headteacher, and of the recent appointment of Ms. Lesley Airey to Acting Deputy Headteacher. • Somali Advice and Forum of Information (SAAFI) – those present were reminded to / introduced to the work undertaken in the school by Ms. Rhoda Ibrahim of this organisation.

- SSAT Top 20% of Schools Ranking (Kilburn Times) – This recent article appearing in the local press was brought to attention of Parent Association, many of whom had seen it previously and were pleased by news.
- Behaviour Panel – Student Questionnaire on bullying and safety and other matters currently being completed by students, results of which hope to present at 30 June meeting.
- Zebra crossing and road safety works on Forty Avenue – now complete.
- Extra-curricular activities/Trips – update – spreadsheet highlighted number of trips to include raising aspiration trips to a number of universities. Parents seemed to be pleased by number of trips going out and the nature of the trips. Seen as an improvement by some present on that of previous years.
- Show My Homework (SMH) – parents stated that they continue to find useful, as do their children. Still some complaints re: not all teachers using consistently which they asked to be passed on. One parent present asked for login details for third time. One additional parent asked for login due to losing initial letter.
- SIMS Learning Gateway – Parents indicated that they also found access to this Gateway to be informative and helpful.
- Co-operative Trust Forum Representation – The Association were thanked for making representation at the last Co-operative Trust Forum Meeting and were invited to attend July meeting. Mr. Antoniou indicated that he would hopefully be able to represent the Association at this meeting.
- Behaviour in the Community – discussion re: dispersal orders put in by Met Police in light of some problems between groups of students from Brent schools. Social media playing role in hyping up some of the behaviour and large gatherings of students. Matter was also given some attention by PC Rogers earlier in the meeting. Parents presented with school view that the school urges students to go straight home from school unless they have after school clubs. The school's view is underpinned by a desire to ensure student safety and well-being.
- Brent Safer Neighbourhood Project – School Conflict Mediators. Training of fifteen year 8 students in this programme run by Brent and the Mayor's Office continues with students from Claremont and Kingsbury High Schools also involved. The School will then consider ways in which training can be delivered by Mediators to their peers in school.
- TFL Young Ambassador Scheme – Phase II: Twelve newly trained TFL Ambassadors will work with TFL and Brent in promoting 'responsible travel' to and from School. Students will deliver assemblies

<p>at KS3 in the summer term and an oyster card protector pouch design competition will take place, with winning designs being professionally printed by TFL and made available to students.</p> <ul style="list-style-type: none"> • School Travel Plan – Reduction of parent drop-offs. A plea was made by the school to encourage parents not to drop off / pick up their children if other options were available. • Going home at the end of the school day – parents/carers encouraged to ensure that children go straight home from school (as per item referred to earlier). A couple of parents present were led to believe that their child were attending ‘phantom clubs’. Parents encouraged to contact school to confirm child actually in attendance of a club, or to get teacher to sign planners. Parents also encouraged to consult extra-curricular timetable on website so to be aware of clubs running. • EU Referendum – In or Out? Students would be provided with opportunities to learn about the issues in campaign and would vote on 23rd June 2016. <ul style="list-style-type: none"> • Lower School Fete – 21st May 2016, 12pm – 4pm – The Association were informed of this happening and invited and encouraged to attend and support. 	
<p>8. Homework – Are we getting it right? Views of those present differed but majority view was that the school was getting it right on the amount of homework and the level of challenge. Some parents felt that there should be more homework and one parent expressed a view, supported by another parent, that an additional optional h/w should be set for the more and most able students.</p>	
<p>9. School-Home Communications: Parents were asked if they felt that the level of contact between school and home was adequate and of high quality. Parents expressed a view that they felt the level of contact was very good and that the quality of communications was high.</p>	
<p>10. Parental Support for School: An open conversation was had relating to ways in which parents could provide support for the school above and beyond ways that they are doing at present (e.g. ensuring that their child comes to school in full uniform and equipment, ready to learn). This did not generate a large amount of conversation, and The Association would give thought to this and perhaps be able to discuss at next meeting.</p>	
<p>11. What can Preston Manor do better?</p>	
<p>12. What would you like further information on? Future presenters? etc. – The Association would think further on this matter and let any suggestions be known at the next meeting.</p>	
<p>13. Study Leave Arrangements for Years 11, 12 and 13 and Public Examinations: Parents and Carers were informed of arrangements and reasons behind them. Also directed to their location on website.</p>	

14. Parent area of website : Parents were asked if there were any further areas of website they wished to be developed. They were also advised of new materials / items / videos on e-safety placed on Parent area of website.

15. AOB: Several parents saw D. Graham individually at end of meeting to discuss personal matters.
Next meeting 30 June 2016.