

Parent Association Meeting  
Thursday 30 June 2016  
Agenda

1. Introductions

2. Apologies:

3. Election of Co-Chair:

4. Minutes of 12 May 2016      Future Minutes – taking of minutes

5. Welcome: Chair of Governors, Dr. Donald Palmer

6. Updates

- Ofsted Visit
- Senior Leadership Team
- Somali Advice and Forum of Information (SAAFI)
- Behaviour Panel – Student Questionnaire
- Extra-curricular activities/Trips - update
- Show My Homework (SMH)
- SIMS Learning Gateway
- Go 4 Schools
- Co-operative Trust Forum Representation
- Brent Safer Neighbourhood Project – School Conflict Mediators
- TFL Young Ambassador Scheme – Phase II
- School Travel Plan – Reduction of parent drop-offs
- Going home at the end of the school day
- EU Referendum – Outcome of vote
- Year 10 London Fire Brigade LIFE Course

7. Homework – Are we getting it right?

8. School – Home Communications

9. Parental Support for School

- LRC interviews 14 July 2016

	<ul style="list-style-type: none"> <li>• Parent volunteering opportunities</li> </ul>
10.	What can Preston Manor do better?
11.	What would you like further information on? Future presenters? etc.
12.	Parent area of website
13.	<p>Important dates:</p> <ul style="list-style-type: none"> <li>• Year 10 PPEs – 30 June through to 5 July</li> <li>• Music Academy Summer Concert 2 July 2016</li> <li>• Industrial Action – 5 July</li> <li>• Year 11 Prom – 8 July</li> <li>• Co-operative Trust Forum – 11 July @5pm</li> <li>• Behaviour Reflection Day 12 July</li> <li>• One World – 13 July</li> <li>• Sixth Form Prom – 14 July</li> <li>• Term ends 20 July</li> </ul>
14.	AOB
	<p>Minutes from 30 June 2016 Meeting</p> <ol style="list-style-type: none"> <li>1. Introductions made.</li> <li>2. Apologies made on behalf of two parents who sent emails (Mr. S. Khayre and Mrs. Vekeria)</li> <li>3. Matter of election of co-chair and minute taking raised again. Ms. Aluko indicated that she was interested but would let us know at next meeting.</li> <li>4. Mr. Antoniou reviewed minutes of previous meeting of 12 May 2016 and signed these off as an accurate reflection of the minutes.</li> <li>5. Dr. Donald Palmer was welcomed to the Association meeting. Dr. Palmer spoke about his role and the school and the importance of the Parent Association. He then remained at the meeting as an 'observer' but was able to contribute to some later discussions, which the Association found valuable.</li> <li>6. Updates were provided to the Association on the following items:</li> </ol>

- Ofsted Visit – parents were keen to know outcome of recent Ofsted Inspection. School had received indication of inspection outcome but were not at liberty to disclose report content until it was in public domain. Dr. Palmer confirmed this.
- SLT – the Association were made aware of substantial appointments to SLT of new Associate Head, Ms. Sophie Welch and of Ms. Lesley Airey's appointment to Deputy Headteacher.
- An update on the work of Saafi within the school was provided.
- Behaviour Panel Questionnaire – students results presented to Parent Association.
- Extra-curricular trips / activities – these were shown on screen to parents who felt that there had been an improvement in the number of trips being run, and the nature of many of the trips had high educational enrichment value.
- SMH and SIMS LG – parents expressed the continued view that they found each of these to be very valuable. Re: SMH there was a plea that the school ensure that all staff regularly use it as students and families found helpful.
- Go4Schools – families were made aware that school was moving data over to new tool and that access to this would be provided to them in forthcoming year.
- Mr. Antoniou was thanked for representing the Parent Association at the Cooperative Trust Forum.
- Parents were updated on the work of the Brent Safer Neighbourhood Project – School Conflict Mediators project.
- Parents also obtained update on Phase II of TFL Young Ambassador Scheme Project which had also included the completion of a film being made by students with The Riot Act Company which asked students to consider safe travel on public transport.
- School Travel Plan – a plea was made to parents to not drive children to school but to encourage them to walk or take public transport. Some parents stated that in light of safety concerns that they would continue to collect their child.
- End of School Day – parents were urged to ensure that their children go straight home after school unless they are attending clubs. Students should be able to obtain notes in planners from teachers to evidence attendance at clubs and parents were reminded to extra-curricular schedule on website.
- EU Referendum – the results of the student vote (years 7-10) was shared with parents.

- Year 10 London Fire Brigade Course (LIFE) update – 15 students completed this challenging course, having raised £2,000 of the £4,000 required. LFB were full of praise of PMS students.
  - Healthy Schools Project – Brent Healthy Schools attended recent Student Council meeting at which they asked whether the school would become involved. The school Council strongly supported becoming involved.
7. Homework – most parents felt that the school was setting the right amount of homework. Several present asked for ‘extension’ homework to be set which was not compulsory, but which allowed students to take their learning further if they wished to.
  8. School – Home communications – the Association felt these were regular and of high quality. They also indicated that they would like to see a staffing structure or what they referred to as a ‘family tree’ of the staff.
  9. The Association were asked if they were interested in supporting the school in appointing a new librarian on 14.7.16. Whilst there was interest, no one was able to confirm there and then whether they would be able. They were asked to email D. Graham if they were able to.
  10. What can PMS do better? There were comments made about boys/girls settings in PE. Mr. Graham emailed query to Ms. Sherwood who has subsequently spoken to parent explaining. Two parents stated that they had received text messages about children not being in school when they were and asked if the school could ensure that messages of this nature are not sent out causing unnecessary worry. Mr. Graham stated he would feed back to Attendance team.
  11. The Association were asked about future presenters / what further information they would like in future. No suggestions were made and they would give this some thought.
  12. The Association were asked to provide any comments / feedback on website.
  13. Updates were given to parents on a number of events taking place in the very busy last few weeks of the summer term.
  14. AOB: Parents were thanked for their support of the Association throughout the year. Attendance had improved significantly over the year and the Association had made a contribution in helping the school improve its work. A number of parents then saw Mr. Graham about individual matters.