

Parent Association Meeting

Date: Wednesday 11 October 2017

Time: 6:30pm - 8pm

Venue: Preston Manor School - Board Room

Minutes from Parent Association Meeting - 11.10.2017

Attendees:

Andy Ward (AW) - Assistant Head / Chair of the meeting

Maria Brown (MB) - PSA of Year 8

Devante Cumberbatch - KS4 Academic Mentor

SSO Jamie - SSO Stepped in for Ramla

Agenda	Discussion	Actions
Introduction	<ul style="list-style-type: none">• Introductions made, and general premise of group communicated. Approx. 40 Parents represented KS3/4. Location LRC• Hot Food was provided. ERF £80. Money well spent.• AW asked Families, exactly what they wanted from the Parent Association	<ul style="list-style-type: none">• N/A
Inviting Parents to present their rationale for Parent Association (15mins)	<ul style="list-style-type: none">• AW asked the group to spend 10-15 mins discussing what they felt the rationale was for the group. Parents came up with the following ;• A forum for Parents to be able to raise issues for att of staff.• Discuss matters / updates from multiple perspectives - Teacher / Parents• For Parents/Carers to get info/access Parental Support / Networks for external support/Agencies	<ul style="list-style-type: none">• AW to look at aspects around Benefits/Family Support/CAMHS etc.
Practices and Procedures	<ul style="list-style-type: none">• AW outlined the School's concerns regarding previous Association meetings, in which the parent turnout was both unpredictable and inconsistent.• AW raised concerns that previous PA became just a forum for 'Complaints'• AW stated to the group the importance of absolute commitment to the meetings, in order for the Parent Association Meeting to have any validity.• AW discussed previous structures and described them as inadequate and mostly ineffective. Parents, who had attended before, agreed.• AW communicated the need for parents to set the main agenda each week	<ul style="list-style-type: none">• Next steps : Feed to SLT for discussion
Individual PA	<ul style="list-style-type: none">• AW requested that the group discuss amongst themselves and asked for	<ul style="list-style-type: none">• Email addresses were collected, AW to

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<p>responsibilities held by the Parent (10mins)</p>	<p>respective parent volunteers to represent specific year groups e.g a Yr 7 parent volunteered to be spokesperson for the Year 7 PA</p> <ul style="list-style-type: none"> As a result ; Parent reps for Year 7, 8, 9,10 and 11 were established. (<i>Names and contact details collected for all REPS</i>) A PA chairperson was agreed - Ms Punam Mandalia A parent agreed to exclusively support aspects of fundraising - Mrs Lynda Naibe. <p>Subsequent, Items raised by the parents, are as follows in the 30mins discussion.</p>	<p>contact all the attendees and thank.</p> <ul style="list-style-type: none"> AW to invite the 'Year Group Reps' into school for a meeting, and iron out additional structures etc. Communication and feedback on items raised at previous meeting. Next Steps - Surveys
<p>Discussion on Items presented by the Parents. (30mins)</p>	<p>Communication</p> <ul style="list-style-type: none"> Parents requested increased translation of the Parent Association Meeting Leaflet and if possible, or to have a translator present. <p>Safety in the Wider Community</p> <ul style="list-style-type: none"> A Parent requested increased police presence in the neighboring areas, and dialogue with the students. Many parents disagreed with this. AW spoke of the new inhouse arrangement with SSO Ramla. Ramla had meant to be present and sent her apologies, and an Officer Jamie speak on her behalf. <p>Parental Support</p> <ul style="list-style-type: none"> Families enquired as to the possibility of getting family support/guidance on "How to support" their sons/daughters on dealing with issues. How to talk to your Child. Parents voted unanimously for someone to presented at the next PA meeting in November on themes around 'Raising your Child" <p>Parent Newsletter</p> <ul style="list-style-type: none"> The idea of a Parent Newsletter was proposed as a speedier and more convenient alternative to getting info off the Website. <p>SMS Reminders</p> <ul style="list-style-type: none"> Parents raised concerns around funds on Parent Pay account, and concluded that information on setting up SMS reminder would be useful. 	<ul style="list-style-type: none"> AW to investigate acquiring the services of an Interpreter (e.g. Romanian) Discuss the design of a PA Newsletter that can be emailed to parents / uploaded on the school website. A copy of the meeting minutes to be uploaded onto the school website Concerns mentioned during the meeting to be communicated to all staff. (Forum)