

At Preston Manor, literacy across the curriculum is driven by the Literacy Co-ordinator in conjunction with the English department and SLT. However, it is the collective responsibility of all staff in all curriculum areas to ensure that literacy is constantly addressed in order to improve standards and raise levels of attainment. Literacy is made up of four different strands; reading, writing, speaking and listening.

READING	WRITING	SPEAKING AND LISTENING
<p>We aim to give pupils a level of literacy that will enable them to cope with the increasing demands of subjects in terms of specific skills, knowledge and understanding.</p> <p>We will develop students' ability to locate and retrieve information; to select and interpret information; to collate supporting details within a text; to collate material from a variety of texts, including different types of text.</p> <p>We will foster and encourage the enjoyment of reading and its role in developing critical thinking and empathy.</p> <p>We will use common language when using reading as a learning tool. The terms and skills of skimming, scanning and reading for meaning will become terminology used by all teachers.</p> <p>The Learning Resource Centre (LRC) will continue to be an excellent resource for embedding the enjoyment of reading across the curriculum.</p> <p>Reading Tests will continue for new students so all staff are aware of a student's reading age.</p> <p>Events such as World Book Day</p>	<p>We aim to make connections between pupils' reading and writing, so that pupils have clear models for their writing;</p> <p>We will use the modelling process and WAGOLLS to make explicit to pupils how to write;</p> <p>We will provide opportunities for a range of writing including sustained writing.</p> <p>-Using the Keys to Success for pupils to structure their writing needed.</p> <p>-Each department will: teach pupils how to write in ways that are specific to that department's subject needs;</p> <p>Spelling: Each department will:</p> <p>identify and display key vocabulary;</p> <p>revise key vocabulary;</p> <p>teach agreed learning strategies which will help pupils to learn subject spelling lists;</p> <p>concentrate on the marking of high-frequency and key subject words using the whole-school spelling strategy</p> <p>test or revise high frequency words regularly;</p>	<p>We aim teach pupils to use language precisely and coherently.</p> <p>We will lead by example, ensuring Standard English is used at all times and is expected in response.</p> <p>We will challenge students when slang or inappropriate colloquialisms are used.</p> <p>We will encourage the correct use of English in the classroom environment.</p> <p>We will encourage students to correct their own speech when errors are drawn attention to.</p> <p>We will create opportunities for talk in a range of contexts and forms: whole class discussion, small group discussion, paired discussion, individual contribution, role play etc.</p> <p>We will develop student skills so that they are able to listen to others, and to respond and build on their ideas and views constructively.</p> <p>We will develop strategies to teach pupils how to participate orally in groups and in the whole class, including: using talk to develop and clarify ideas; identifying the main points to arise from a</p>

and DEAR will be used to raise further the profile of reading for enjoyment.

English lessons will continue to have ten minutes silent reading at the beginning of every lesson

discussion; listening for a specific purpose; discussion and evaluation.

We will meet staff training needs through INSET (In Service Educational Training) days and staff meetings