

PRESTON MANOR SCHOOL
Co-operative Forum meeting
21 March 2016

Present:	Krishma Qudos Fahad Hussein Disha Dagli - Year 11 Rajvi Patel - year 11 Tigma Barfiwala - year 9 Morgane Lapeyre Tony Antoniou Valerie Springer Ifrah Hussein Rajvi Patel Councillor Joshua Murray Ms. Helen Abbott Ms. Maria Brown Marion Dunmore	Head Girl Head Boy Behaviour Panel and Brent Youth Parliament Behaviour Panel Behaviour Panel Behaviour Panel Parent Association Senior Travel Planner London Fire Brigade LIFE Course Brent Youth Parliament SYD Project Birchwood House PSA and Lead on Year 8 Conflict Mediation Project Staff Governor
-----------------	---	---

In attendance:	Dan Graham Elaine Georghiades	Assistant Head
-----------------------	--------------------------------------	----------------

Clerk:	Elaine Georghiades
---------------	--------------------

	AGENDA ITEMS	ACTION POINTS	BY WHOM	BY WHEN
	Welcome	<ul style="list-style-type: none"> Attendees to the meeting were welcomed and all present introduced themselves. 		
1.	Apologies for absence	<ul style="list-style-type: none"> Natasha Quainoo PC Rogers Beth Kobel Pushpa Mistry Badrin Chowdhury Jonathan Bach 		
2.	Conflict of interest declaration	<ul style="list-style-type: none"> None declared 		

3.	Behaviour Panel	<ul style="list-style-type: none"> • LGBT month assemblies - school council presented to all year groups in assemblies. • Mosaic lessons at KS3. Mosaic speakers in assemblies told of their experiences and also visited lessons. • Planning to run a bullying survey to review how successful the Behaviour Panel has been. • An anti bullying assembly would be given to the Lower School. 		
4.	Success Youth Development Project	<ul style="list-style-type: none"> • Project developed in response to reduction of youth service, pressure on schools and young people. • Idea to provide young people with a platform and take away some of the pressures on schools. • Programme to work with Metro Bank and be taught business financial strategies and entrepreneurship. If participants start from Year 9 where option choices are made, it allows them five years of work exposure and to see lots of careers from different viewpoints. It is about self training. • Long term vision is for young people to deliver assemblies as ambassadors for the project. Currently a pilot which will be reviewed. • Year 11s who were trained in Year 9 would become the trainers with liaison from Revvo who act as a business incubator service. 		
4.	Head Boy and Head Girl update	<p>Year 13</p> <ul style="list-style-type: none"> • The autumn term was busy for Year 13 getting UCAS applications finalised. Over half received five choices and some have been offered places at top universities. <p>Year 12</p> <ul style="list-style-type: none"> • The list of events involving Year 12 so far this year included a LSE shadowing scheme, Royal College of anaesthetics open day, Sutton Trust, taster days and a Maths professor working with some Year 12. 		
4..	Brent Safer Schools Travel Officer	<ul style="list-style-type: none"> • Work on the zebra crossing had been finished. DG said it had taken many years and the success was down to the hard work of Val Springer. This was an excellent contribution to make the area safer for the young people. • Working on the school travel plan and a plan to get students cycling and walking to school to enable the school to achieve a silver award. • Reported that work was also taking place with the Lower School. 		
6.	Schools Police Liaison Officer Update	<ul style="list-style-type: none"> • A dispersal order was put in place by Met Police starting at 2pm on 23 March for all schools in Wembley triangle area. 		

7.	School Council	<ul style="list-style-type: none"> • Meeting took place with Ms Jacobs, Ms Kobel and Ms Kampta in response to queues at Munch manor. • Developing questionnaires to get feedback on food. • Looking at pop up kitchen to serve hot food outside. • Anti bullying • Reported that when they raise issues on site matters, these are dealt with quickly. • The School Council were pleased about the appointment of Ms Kobel and were pleased to have taken part in the process. 		
	Brent Youth Parliament Update	<ul style="list-style-type: none"> • Reported new members and officers had been appointed. • Working to promote healthy food as young people are attracted to chicken shops and fast food outlets. Some schools are situated very near fast food outlets. Visit schools to see what kind of oil is used and whether double fried etc. • A brand new debate club would be opening for anyone in Brent. Long term goals were to debate internationally. First motion would be on radicalisation and Jeremy Corbyn or Boris Johnson were to be invited. The forum was Speak to other schools and members of the public will be an open floor at the end 		
9.	London Fire Brigade LIFE course	<ul style="list-style-type: none"> • LFB trainers and admin team were unable to attend. • Ifra and Amina presented on how the course presented students with a once in a lifetime opportunity. • Matched funding for £2000 of the £4,000 needed for the course was being raised by students who worked hard to achieve the goal. • The students would be raising awareness about the course. • A private youtube link was being sent to alumni members. • It was suggested that they ask local businesses for a donation and consider holding an event at Birchwood. 		
	Conflict Mediators Project	<ul style="list-style-type: none"> • A Conflict Mediators Project was being run by the PSA for Year 7 and 8 for Year 8s to equip students to become peer mediators. Gill Close from Brent Safer Neighbourhoods had providing funding from the Mayor's office for Preston Manor to work with Kingsbury and Claremont. • A training day had been held at Claremont and they looked at what conflict was and how it comes about, trust exercises and team building. • Follow up sessions will be run at PMS to learn further skills. • Helps mediators to find out about issues from other people. Noticed that students are reluctant to speak to staff about things. Important skill as students can look for things staff may not see. • What may seem very small incidents can, if not dealt with, escalate so this was very 		

		<p>important project. Main aim is to avoid conflict and help the school. Important that students know that the outcome of a small conflict could be.</p> <ul style="list-style-type: none"> • Mr Graham thanked Ms Maria for taking the project on at short notice to offer this student leadership opportunity. 		
10.	Parent Association	<ul style="list-style-type: none"> • The Parent Association reported back on a number of items. • They would like Year 7 learners to have extra homework. Parents feel that students would like more homework. • They felt the Homework policy should include the extended homework some learners might need if identified by teachers. Parents would like it to be a policy rather than optional. • Enrichment activities were found to be varied and inclusive. • The new behaviour system meant it was even more essential to remind parents to keep contact details up to date. • World Book Day was a success with nearly all teachers dressed up in character. Some parents would have liked the learners to have been allowed to dress up too. • Need for parents to check their child is attending an activity after school for safeguarding purposes. • Parents would like a text sent to parents that students should collect items before the deadline. A statement on lost property would be drafted. • SIMS learning gateway passwords have been issued. Some parents have asked repeatedly for new passwords. 		
11.	Somali Advice and Forum of Information	<ul style="list-style-type: none"> • Ms Ibrahim was not in attendance but Mr Graham reported on a highly successful coffee morning for Somali parents. 		
12.	Birchwood Nursing Home	<ul style="list-style-type: none"> • Residents attended the Spring concert and thoroughly enjoyed it. • Ms Wilding liaised concerning a placement at the care home and other possibilities were discussed. It was felt that it would be best for Sixth Formers and at the time of the meeting they had received 19 enquiries to work with the care home after the exams. • Involves talking to residents and helping with ipads etc. All cultures and beliefs represented with ages ranging from 40 years upwards. Residents need to be stimulated and young people are ideal. • Have to ensure students and residents are safe and students are able to cope with the range of disabilities and mental states. • Mr Antoniou suggested all photos can be put on electronic devices so that the residents could watch them more easily. Students could put their videos, cine film 		

		etc on memory cards and build an album for each resident to keep their memories. Mr A offered to help advise if necessary.		
	Alumni Association	<ul style="list-style-type: none"> No representatives but reported to be growing in size. 		
	Minutes of last meeting	<ul style="list-style-type: none"> Agreed as an accurate record of the meeting on 30 November 2015. 		
16.	AOB (Any other Business)	<ul style="list-style-type: none"> None 		
17.	Date of next meeting	<ul style="list-style-type: none"> 11 July 2016 		