



An All-through Co-operative School
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Dear Parents and Carers

As we approach the end of a very busy half term, I wanted to write to you to keep you informed about our current remote learning provision for our students. The half-term period may be a useful time to get your child to show you all the resources and google classrooms. As we are living in a world with Covid-19, there will be times that your child may need to stay at home to self-isolate for up to 14 days. We do not want them to be missing out on their learning through following government guidance to help reduce the spread of this virus. Therefore, all students *self-isolating* have access to the classroom work online and our expectations are that they will keep up to date with the work. The information in this letter and further details can be found on the [Remote Learning Section](#) of the Upper School website.

Remote Learning During Self-Isolation

We are currently providing remote learning for all students who are absent from school because they are required to self-isolate due to Covid-19. This learning is accessible in your child's Google Classroom for each of their subjects. Teachers are uploading lesson resources and in most cases explanation videos or audio recordings to support students with their learning. We expect all students to complete this work if they are fit and able to do so. We ask that parents / carers let us know immediately if your child does not have access to a laptop or computer which they can use across the day for remote learning.

All students have been provided with a guide to Google Classrooms which will support them to access this work. A copy of the guide is available on our Upper School website: [Click here](#). Please look through this guide with your child and ensure that they understand all the steps which they need to take to complete their remote learning. Students must ensure that they have accepted all the invitations to the Google classrooms that they have received to their school email address and that they are regularly checking their Google classroom for uploaded tasks and resources.

Remote Learning for 'Bubbles' of Students

It may be the case that in the future, a whole 'bubble' of students will be sent home to self-isolate following positive Covid-19 cases. A 'Bubble' may be an entire form group or year group of students. If your child is part of a larger 'bubble' of students who have been sent home to self-isolate it will be made clear in a letter. In this case, teachers will be 'live teaching' during the first half of each lesson (on Zoom or on Google Meets). More information will be on the website and made clear to you if this were to happen.

Parental Access to Google Classrooms

From Friday 6th November we will be providing parents with email updates from Google Classroom which summarise the following for all your child's subjects:

- Missing work—Work not submitted when the summary was sent
- Upcoming work—Work that is due the day of the email or the following day (for daily emails) or that is due in the upcoming week (for weekly emails)
- Class activity—Announcements, assignments, and questions recently posted by teachers

In order to receive these emails, you will need to accept the invitation sent to your email address by your child's class teacher. We hope that these emails will be helpful to you. They will clearly set out what your child needs to complete for each subject if they are self-isolating and also any homework tasks which they need to complete.

Expectations for Students and Parents / Carers

During any period of remote learning, we expect students to complete and submit all the work set for them in their Google Classrooms and to fully engage with any live lessons provided for them. We need your support in monitoring your child's engagement with remote learning and to inform the school of any changes in family circumstances which may prevent their child from completing the work set for them. I hope that the above information has provided further clarity for parents and carers. If you have any further questions, concerns or experience any problems with your child's remote learning, please contact the school using the email address remotelarning@preston-manor.com

Finally...

Thank you for your continued support helping your child and our community adapt to a new way of living. Please keep your family and the wider community safe by adhering to the new government guidance and local restrictions for London. Remember that already all students, staff and visitors must be wearing masks on site at all times in communal areas.

I hope that you and your families have a relaxing half term break.

Yours sincerely



Beth Kobel
Headteacher