

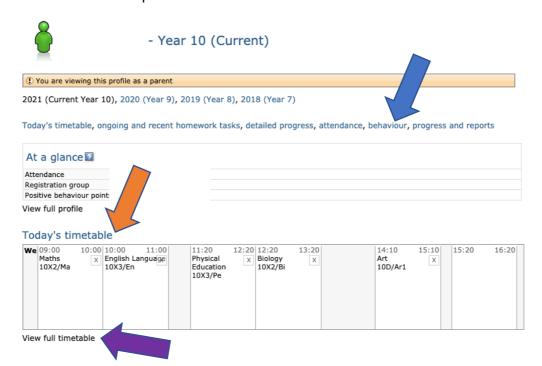
Monitoring your child's attendance to remote lessons on Go4Schools

In order to monitor attendance to remote lessons, teachers are taking a register and logging events for attendance and non-attendance to each lesson. This is shown on Go4Schools under 'behaviour' on the webpage or on the App.

This data is live and will update as soon as the event is logged – so it can be monitored throughout the day.

Webpage

- Through the website, the information can be accessed by clicking 'behaviour'.
- Your child's timetable can be viewed here so you can see what lessons they will be attending that day. However, lesson start times are different and are as follows:
 - Period I: 9.00am
 - Period 2: 9.55am
 - Period 3: 11.10am
 - Period 4: 12.05pm (Year 7, 8 & 11), 1.05pm (Year 9 & 10)
 - Period 5: 2.05pm
- To view your child's full timetable for the week, please click 'view full timetable'. Please remember that we operate on a two-week timetable.



- In the behaviour section you will see events that have been added and the date.
- If a child has attended the remote lesson they will be logged as 'ATTENDED remote lesson' and receive a PI as praise.
- Students who have not attended a lesson will be logged as 'NOT ATTENDED remote
- To view previous days or events, please click on the month or 'All events in 2021' where they will be displayed in chronological order.

Today's and upcoming allocated managed detentions **Detention session** No managed detentions recorded. Managed det s awaiting allocation When even urred Event No manage entions recorded. Most receive events All events in 2021, Sep 2020, Oct 2020, Nov 2020, Dec 2020, Jan 2021, Feb 2021 When event occurred | Event Wed, 03 Feb Warren Bayliss ATTENDED remote lesson (P1) Year 10, Physical Education, 10X3/Pe, Room: A102 Wed, 03 Feb Warren Bayliss Engagement (P2) Year 10, Physical Education, 10X3/Pe, Room: A102 Wed, 03 Feb TENDED remote lesson (P1) 10, English Language, 10X3/En, Room: M109 Wed, 03 Feb Mohamed SALAH ED remote lesson (P1) , Maths, 10X2/Ma Tue, 02 Feb Warren Bayliss

Go4Schools app (on iOS or Android)

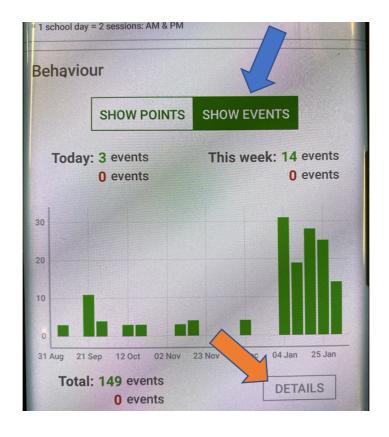
Behaviour

View full behaviour record

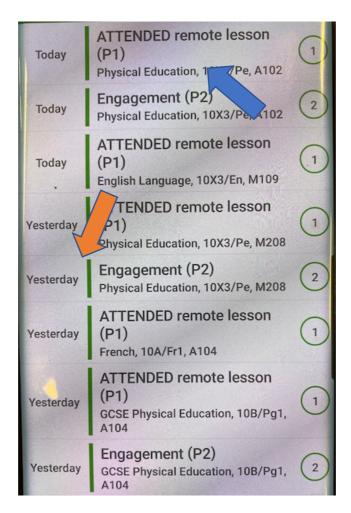
- On the app, Scroll down to behaviour
- If 'show events' is chosen you can view a graph with accumulative showing each week
- Please select 'Details' to view further information.

ATTENDED remote lesson (P1)

Year 10, Physical Education, 10X3/Pe, Room: M208



- In the details section you will see events that have been added and the date.
- If a child has attended the remote lesson they will be logged as 'ATTENDED remote lesson' and receive a PI as praise. The amount of praise points is noted in the circle to the right.
- To view previous days or events, please scroll down as they are displayed in chronological order.



Please note:

- Each child in Years 7-11 should receive 5 events for attendance each day.
- If there is any issue with your child attending lessons on a particular day (illness; appointment; Wi-Fi) please email the Director of Student Development on the below email for the corresponding Year group of your child:
 - o Year 7, Ms Browning dsd7@preston-manor.com
 - Year 8, Ms Ali <u>dsd8@preston-manor.com</u>
 - O Year 9, Ms Saleem dsd9@preston-manor.com
 - o Year 10, Mr Callan dsd10@preston-manor.com
 - o Year II, Ms Dale dsd I @preston-manor.com
- Where a teacher is absent and is unable to host a remote lesson students will not receive a
 mark for attendance, but work will be uploaded to the Google Classroom (access available
 through Classroom Guardians).