

Parent Association Meeting
Thursday 28 January 2016
Agenda

1. Introductions

2. Apologies:

3. Election of Co-Chair:

4. Minutes of 26 November 2015 Future Minutes – taking of minutes

5. New Behaviour System – Mr. Andrew Ward

6. Updates

- Senior Leadership Team
- Governors Training – January 2016
- Somali Advice and Forum of Information (SAAFI)
- World Book Day – March 2016
- Proposed zebra crossing and road safety works on Forty Avenue
- Extra-curricular activities/Trips - update
- Show My Homework (SMH)
- SIMS Learning Gateway
- Co-operative Trust Forum Representation
- Behaviour in the Community

7. Homework – Are we getting it right?

8. What can Preston Manor do better?

9. Ofsted Inspection and BSP Area Review

10. What would you like further information on? Future presenters? etc.

11. Growing the Parent Association

12. Parent area of website

13. AOB

Minutes from 28 January 2016 meeting:

Item:	Follow up / Action:
1. Introductions were made – approximately 25 parents in attendance.	
2. PC Rogers sent his apologies.	
3. Election of Co-chair of Association. No one wishes to volunteer for this role.	Will continue to try and recruit person in this role.
4. Minutes of 26 November 2015. These were approved by Mr. Antoniou who was present at that meeting.	
5. New Behaviour System – Mr. Andy Ward, Assistant Head and RSL Lead on Behaviour presented to the Association on the new Behaviour Policy and Programme. He presented on the new changes and how the Ladder of Consequences works. He also gave some feedback on how things were going at this early stage; the new Behaviour Policy and programme began upon returning from Christmas break so had only been up and running for three weeks. Mr. Ward explained that he had also made offer of parent consultation / surgeries in the period pre-Christmas and that no concerns had been expressed about the new system. Several parents present at meeting asked questions and received satisfactory answers to these questions. Parents offered their full support to the school in ensuring the success of the new policy and programme.	
<p>6. Updates – A number of these were provided:</p> <ul style="list-style-type: none"> • SLT – Mr. Graham updated the Parent Association on the stages that Governors were at in recruiting for permanent Headteacher of school. • The Association was updated on Governing Body training which took place – a body which includes Parent Governors. • Somali Advice and Forum of Information (SAAFI) – parents were updated on work and role of SAAFI in the school. In particular, reference was made to the successful coffee morning which had recently taken place. Several Somali parents were present and had indicated that they were aware of SAAFI's work within the school and that Ms. Rhoda Ibrahim had already made contact with them. • World Book Day – Parents were updated on events known to be happening at this time – to include 'Reading Challenges' for Key Stage 3 students and author visit. • Proposed zebra crossing and road safety works on Forty Avenue – Parent Association were briefed that works were likely to begin in March 2016, and that the proposed end result would enhance student safety in this area. • Extra-curricular activities/trips – update provided (of trips taken place since last meeting). • Show My Homework (SMH) – parents asked on how this is going. Some communicated frustration with not all staff using. Overall, very pleased with product and found valuable in supporting and ensuring their child completes homework. • SIMS Learning Gateway – some parents present had problems logging in. Asked to see Mr. Graham at end of meeting and he would investigate. • Co-operative Trust Forum – parents were asked if someone or more than one person was willing to attend next Co-op Trust Forum meeting to represent the Parent Association and provide update at the Forum. 	DG/ICT Managed Services to follow up.

<ul style="list-style-type: none"> Behaviour in the Community – there were concerns raised re: news of students behaving poorly in community. Parents were advised of Dispersal order in Wembley Triangle area relating to students from five schools in area, to include Preston Manor. 	
7. Homework – are we getting it right? There was a mixed response from parents regarding this item. Some parents felt more homework could be given to students, whilst others felt the amount of homework set should be increased. Several felt it was just about right. Here again the issue of Show My Homework was raised and the Parent Association asked that this be consistently used by all teachers.	
8. What can we do better? One important issue raised related to the school's Lost Property Policy. Parents wanted great awareness of how the school managed lost property and what its policy was on this. Mr. Graham explained that items were kept for several weeks after which they were donated to charity. He strongly recommended that parents continue to label and mark clothing and bags as they would have in primary school. He also stated that he would bring this issue back to the Welfare Officer to discuss further.	
9. Ofsted Inspection and BSP Area Review – parents were presented with short brief on inspection and review results and signposted to this on school website.	
10. Future presenters – parents were asked to consider additional speakers to present at future meetings. In recent meetings there have been presentations from Ms Dareve on curriculum and assessment reporting changes, Ms. Clancy presented on Most Able & More Able provision. Mr. Ward presented on behaviour. Parents would consider offer and let school know.	
11. The ongoing item of growing the association was presented. Ms. Laryea stated 'look around, do we really need to grow it? It has grown?' This was a poignant comment. The large conference room was at full capacity and when compared to size of previous meetings, she had made an important point. Will continue to monitor.	
12. Parents were asked to provide feedback on how the Parent area of website could be enhanced further. Additional information and updates on E-safety were drawn to their attention and they were encouraged to look at some of the videos on the Parent Zone and Thinkuknow links, as well as the 'Know It All for Parents – A Video Guide to E-safety'.	
13. AOB – a number of items were raised by parents to include the issue of canteen queues, problems with log-ins and matters private to individual parents and their sons/daughters. Mr. Graham stayed behind after meeting to discuss and obtain information pertaining to these.	Several follow up emails and actions followed. New log-in letters sent out to three parents.