



FEES & CHARGES POLICY

PRESTON MANOR SCHOOL

An All-Through School

Governors' Committee Responsible: Resources, Audit & Risk Committee	
Statutory Provision: Statutory	
Policy Author: Natalie Kampta	Review Period: Annual
Date reviewed: June 2023	Next Review: June 2024

[All charges effective from 1 September 2023]

Catering Fees

Department	Charge/Fee
Item	
LOWER SCHOOL	
STUDENT MEAL WITH DESSERT	N/A
UPPER SCHOOL	
STUDENT MEAL	£ 2.55
STUDENT MEAL WITH DESSERT	£3.00
DESSERT	£0.80
MUNCH MANOR/CAFÉ BAR	
TOASTED SANDWICH, DRINK & FRUIT	£2.70
TOASTED S/W, DRINK, FRUIT & MUFFIN	£3.20
PANINI , DRINK & FRUIT	£3.30
PANINI , DRINK , FRUIT & MUFFIN	£3.60
BREAKFAST	
PANCAKE & DRINK	£1.30
SCRAMBLED EGG ON TOAST & DRINK	£1.30
TOAST & DRINK	£1.00
STAFF MEAL	
STAFF MEAL	£3.00
STAFF MEAL WITH DESSERT	£3.80
SANDWICHES	
SANDWICHES	£2.00
FILLED ROLLS	£1.35
TOASTED SANDWICHES	£2.00
PANINI	£2.30
DRINKS	
WATER	£0.50
CARTON OF JUICES	£0.50
YAZZO	£0.90
FRUIT JUICES 500ML	£1.00
MULLER CORNER	£0.80
FRESH FRUITS	£0.30
FRUIT SALAD	£0.70
HOT/COLD DESSERTS	£0.80

STAFF ROOM	
DRINKS	
JUICES 500 ML	£0.80
CAN DRINKS	£0.65
INNOCENT SMOOTHIES	£0.80
WATER	£0.50
FRESH FRUIT	£0.40
FRUIT SALAD	£0.70
SANDWICHES	£1.90
FILLED ROLLS	£1.80

Examination Fees

Item	Charge/Fee
AQA	
GCSE Resit	Exam fee plus £5.00
Applied Resit	Exam fee plus £5.00
GCSE Remarks	£44.00
GCE Remarks	£49.00
P/Copy Script GCE Only	£5.00
Original Script GCE/GCSE	£5.00
Edexcel	
GCSE Resit	Exam fee plus £5.00
GCSE Remarks	Fee plus £5.00
GCE Remarks	Fee plus £5.00
P/Copy Script GCE Only	£5.00
Original Script GCE/GCSE	£5.00
OCR	
GCSE Resit	Exam fee plus £5.00
Cambridge Tech Resit	Fee plus £5.00
GCSE Remarks	£62.50
GCE Remarks	£62.50
P/Copy Script GCE Only	£5.00
Original Script GCE/GCSE	£5.00

Lettings Fees

Upper School Facilities	First 5 Hours	Subsequent Hours	Notes
Main Hall - function, over 150 people	£700.00	£70.00	1
Main Hall - function, less than 150 people	£400.00	£60.00	2
Deposit on Functions (refundable) - standard	£500.00		
Helicopter Landings	Approx £250 per landing (please enquire for further details)		

	per hour	Notes
Main Hall (Meetings)	£55.00	
Classroom	£20.00	
Drama studio M211	£35.00	
Dance studio G110	£40.00	
Drama Room M212	£35.00	
Conference room M128 (12 people)	£40.00	
Gymnasium G101 - sports	£40.00	
Quad	£70.00 (per function not per hour)	
Car parking	£10 per car (or £5 per car if over 100)	
Football pitch	£27.50	3
Sports Hall - sport:-		
whole	£55.00	
half	£30.00	
half (for Basketball)	£39.00	
Badminton court (4 courts available)	£13.00	
Netball court	£16.50	

Lower School Facilities	per hour	Notes
Hall	£55.00	
Multi use games area		
5-a-side football	£30.00	
Astroturf Pitch - Football/Hockey		
Whole area	£75.00	
Half	£50.00	
One 5-a-side pitch	£35.00	

Note 1 - maximum of 400 seated theatre style or 250 seated at tables.

Note 2 - event involving minimal furniture requirements with little refreshments.

Note 5 - season of 26 matches (Saturdays or Sundays) between September and April for £900 NB:

Staff discount of 25% applicable if member of staff is in attendance during the let

£15.00 per week charge for use of storage facilities at the school (for lettings only)

Music Academy Fees

Item	Charge/Fee
Preston Manor School Students	£56 per 5 week block
Junior Music Academy (Community) Student	£67 per 5 week block
Preston Manor School GCSE Student	£30 per 5 week block
Additional Instrument	£33 per 5 week block