



An All-through Co-operative School
Carlton Avenue East, Wembley HA9 8NA
Executive Head: Mr Russell Denial
T: 020 8385 4040 E: info@preston-manor.com
www.preston-manor.com

Criminal records self-declaration form

As part of our duty to safeguard pupils, we need to check whether you are barred from working with children, or whether you have convictions that would make you unsuitable to work with children in the role you have applied for.

Please complete the following form as accurately as possible.

Note: you are not required to disclose convictions or cautions that are 'protected', as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). If you are not sure whether one of your convictions is 'protected', you can [check here](#).

If you accidentally provide information about 'protected' convictions or cautions, we will not take this into account.

How we will use this information

We will use the information in this form to:

- Identify whether you may be ineligible for a role based on barring, a section 128 direction or childcare disqualification requirements
- Inform our conversations with you about any relevant details during the interview process

We will not use this information to make decisions about job offers.

If we offer you a position, we will compare the information you have provided in this self-declaration with the information in your formal DBS check so that we only make decisions based on the most accurate information possible.

Name	
Role	

Self-declaration

	YES/NO
The role you have applied for is 'regulated activity', so is eligible for a barred list check. Are you barred from working in regulated activity with children (i.e., are you included on the Disclosure and Barring Service Children's Barred List)?	
Do you have any unspent conditional cautions or convictions under the Rehabilitation of Offenders Act 1974?	
Do you have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020?	





An All-through Co-operative School
 Carlton Avenue East, Wembley HA9 8NA
Executive Head: Mr Russell Denial
 T: 020 8385 4040 E: info@preston-manor.com
 www.preston-manor.com

<p>Have you committed an offence overseas which would have resulted in disqualification if it had occurred in the UK?</p>	
<p>Please complete if you have applied for a management position otherwise state 'not applicable' Are you subject to a section 128 direction?</p>	
<p>Please complete if the role you have applied for is covered by childcare disqualification requirements otherwise state 'not applicable'</p> <p>Have any orders relating to the care of children, as set out in schedule 1 of the Childcare (Disqualification) and Childcare (Early Years Provision Free of Charge) (Extended Entitlement) (Amendment) Regulations 2018, been made in respect of you?</p> <p>This includes, but is not limited to:</p> <ul style="list-style-type: none"> • Orders disqualifying you from caring for children • Orders disqualifying you from private fostering • Any refusal of an application for you to be registered in relation to a children's home • Care/child protection orders issued in respect of a child in your care 	
<p>Please complete if the role you have applied for is covered by childcare disqualification requirements otherwise state 'not applicable'</p> <p>Have you been convicted of committing, or been given a caution, reprimand or warning since 6 April 2007 for, any offences set out in regulation 4 and schedules 2 and 3 of the Childcare (Disqualification) and Childcare (Early Years Provision Free of Charge) (Extended Entitlement) (Amendment) Regulations 2018?</p> <p>This includes, but is not limited to:</p> <ul style="list-style-type: none"> • Any offence against or involving a child • Any sexual offence • Any violent offence, i.e. murder, manslaughter, kidnapping, false imprisonment, actual bodily harm (ABH), or grievous bodily harm (GBH) 	
<p>Do the police or children's social care have your name and/or information on file for any reason?</p>	
<p>If you answered 'yes' to any of the questions above, please provide further information.</p>	





PRESTON MANOR

An All-through Co-operative School
Carlton Avenue East, Wembley HA9 8NA
Executive Head: Mr Russell Denial
T: 020 8385 4040 E: info@preston-manor.com
www.preston-manor.com

I confirm that the information above is accurate to the best of my knowledge, and that I will make the school aware of any changes in my circumstances that may affect the answers I have provided above, or my suitability for the post.

Signed:

Date:

