



SCHOOL UNIFORM POLICY

PRESTON MANOR SCHOOL

An All-Through School

Governors' Committee Responsible: Learners Welfare	
Statutory Provision: Statutory	
Policy Author: Guy Brougham	Review Period: 2 years
Date reviewed: February 2024	Next Review: February 2026

Aims of the Policy

This policy aims to:

- Set out our approach to requiring a uniform that is of reasonable cost and offers the best value for money for parents and carers
- Explain how we will avoid discrimination in line with our legal duties under the Equality Act 2010
- Clarify our expectations for school uniform.

2. Our school's legal duties under the Equality Act 2010

The [Equality Act 2010](#) prohibits discrimination against an individual based on the protected characteristics, which include age, sex, disability, race, religion or belief, pregnancy and maternity, and gender reassignment.

To avoid discrimination, our school will:

- Avoid listing uniform items based on sex, to give all pupils the opportunity to wear the uniform they feel most comfortable in or that most reflects their self-identified gender
- Make sure that our uniform costs the same for all pupils
- Allow all pupils to have long hair (though we reserve the right to ask for this to be tied back)
- Allow all pupils to style their hair in a way that is appropriate for school and makes them feel most comfortable
- Allow pupils to request changes to swimwear for religious reasons or if they are experiencing discomfort related to their sex, gender or gender reassignment
- Allow pupils to wear headscarves and/or other religious garments
- Allow pupils with sensory or physical needs to make reasonable adaptations to their uniform depending on their specific needs
- Allow for reasonable adaptations to our policy on the grounds of equality by asking pupils or their parents/carers to get in touch with their child's DSD or class teacher for Lower School pupils, who can answer questions about the policy and respond to any requests. These will be considered on a case-by-case basis

3. Limiting the cost of school uniform

Our school has a duty to make sure that the uniform we require is affordable, in line with statutory [guidance](#) from the Department for Education on the cost of school uniform.

We understand that items with distinctive characteristics (such as branded items, or items that have to have a school logo or a unique fabric/colour/design) cannot be purchased from a wide range of retailers and that requiring many such items limits parents' ability to 'shop around' for a low price.

We will make sure our uniform:

- Is available at a reasonable cost
- Provides the best value for money for parents/carers

We will do this by:

- Carefully considering whether any items with distinctive characteristics are necessary
- Limiting any items with distinctive characteristics where possible for example, by only asking that the blazer, jumper (which is optional), tie and PE top, features the school logo
- Limiting items with distinctive characteristics to low-cost and/or long-lasting items
- Considering cheaper alternatives to school-branded items, such as the uniform swap shop.
- Avoiding specific requirements for items pupils could wear on non-school days, such as coats, bags and shoes
- Keeping the number of optional branded items to a minimum

- Avoiding different uniform requirements for different year/class/house groups
- Avoiding different uniform requirements for extra-curricular activities
- Considering alternative methods for signalling differences in groups for interschool competitions, such as creating posters or labels
- Making sure that arrangements are in place for parents to acquire second-hand uniform items
- Avoiding frequent changes to uniform specifications and minimising the financial impact on parents of any changes
- Consulting with parents and pupils on any proposed significant changes to the uniform policy and carefully considering any complaints about the policy

4. Expectations for school uniform

4.1 Our school's uniform

A summary of expectations is provided below:

Preston Manor Lower School

Main Uniform

- Jumper with school badge * (Compulsory for all year groups Reception – Year 6)
- White school shirt or polo shirt.

Trousers

- Grey or black tailored trousers (no jeans, 'skinny-fit' trousers or leggings)

Skirts/summer dress

- Grey or black skirt or blue checked dress in summer (no denim)

Footwear

- Plain black leather (or similar material) shoes. (No trainers, canvas or shiny patent materials). Kicker shoes are permitted as long as they are black and do not have contrasting stitching, laces or soles.
- Plain white, black or grey socks.
- Plain white, black or grey tights.

Children must attend in correct and comfortable school shoes. In wet weather, wellington boots may be brought to school for the journey to and from school, but a change of school shoes must be worn inside the building. No boots/trainers of any kind are permitted.

Headwear

- Hijab, if worn, should be plain navy blue or black; (no other headwear of any kind is permitted and head scarfs must not conceal any part of the face)
- Hoods can only be worn outside in rain, snow or sleet

Hair, nails and jewellery:

- Hair must be worn in an appropriate style that would not undermine the ethos or discipline of the school (e.g. markings cut into the hair or eyebrows, brightly dyed hair or any other extreme of fashion)
- A watch can be worn (no smart watch)
- Only natural nails (no nail varnish)
- Only one small studs in each pierced ear lobe, (no nose or other facial piercings of any kind)

PE Kit

- Blue Preston Manor PE polo top*
- Plain Navy or black jogging trousers

- Optional blue Preston Manor round necked sweatshirt*
- Navy or Black shorts
- Training shoes (outdoors)
- Plimsolls (indoors)

Items listed with an * must be purchased from the listed uniform shops. Items listed without an * may be purchased from other providers.

Preston Manor Upper School

Main Uniform

- Navy blue blazer with school badge * (Compulsory for all year groups Year 7-Year 11)
- Jumper with school badge * (Optional item for all year groups for Year 7- Year 11)
- School House Tie with House logo clearly visible (to be purchased from the school)
- Shirt (plain white)

Trousers

- Plain dark grey or black trousers. Trousers must be worn at waist height with a plain leather belt to secure them (no jeans, 'skinny-fit' trousers or leggings)

Skirts

- Navy blue or black knee length or longer school skirt worn at the knee or below

Footwear

- Entirely plain black school shoes (no trainers, canvas or shiny patent materials). Kicker shoes are permitted as long as they are black and do not have contrasting stitching, laces or soles.
- Navy blue or black socks (no white or above the knee socks)

Headwear

- Hijab, if worn, should be plain navy blue or black; (no other headwear of any kind is permitted and head scarfs must not conceal any part of the face)
- A plain black or blue simple woollen hat may be worn in outside spaces in cold weather at the discretion of senior staff but must not be worn in the building (no other headwear of any kind is permitted and woollen hats must not conceal any part of the face)
- Hoods can only be worn outside in rain, snow or sleet

Outerwear & Coats

- Coats should plain, navy blue or black and have no logos, patterns or markings
- No hoodies; no tracksuit tops; no Jean jackets

Hair, nails, eyelashes and jewellery:

- Hair must be worn in an appropriate style that would not undermine the ethos or discipline of the school (e.g. markings cut into the hair or eyebrows, brightly dyed hair or any other extreme of fashion)
- A watch can be worn (no smart watch)
- Only natural nails (no nail varnish)
- No false eyelashes
- No makeup
- Only one small studs in each pierced ear lobe, (no nose or other facial piercings of any kind)

P.E

Physical Education and Sport at Preston Manor School is considered to be a key component in the all-round education and happiness of our students. It occupies a central role alongside other subjects and extra-curricular areas. It is very important that our students learn how to adopt a healthy active lifestyle that they will continue long after they leave the school.

Compulsory PE Kit

- Blue Preston Manor PE polo top with school badge*
- Blue Preston Manor PE jumper with school badge*
- Blue or black tracksuit bottoms / shorts / sports leggings
- Appropriate trainers of any colour
- All hair to be tied up / hijabs to be tucked in to the polo top / jumper
- No jewellery to be worn
- No hoodies or coats will be allowed

Optional PE kit

- Base layers / long sleeve tops worn underneath the blue Preston Manor PE polo top with school badge (to keep warm)
- Hats, scarves, gloves and earmuffs can be worn

*Items listed with an * must be purchased from the listed uniform shops. Items listed without an * may be purchased from other providers.*

If your child has forgotten an item of uniform or equipment, they can borrow it from the Uniform cupboard, open daily between 8:20am-8:40am. We expect your family to support the school in these high expectations and the Directors of Student Development for Years 7-11 may send home any students to change into proper uniform when this is necessary.

Where to purchase it

- Preston Manor School uniform can be purchased from:
Mayfair School Uniforms, 463-465 Kingsbury Road, London, NW9 9DY or
Rumbles School Uniform Shop, 598 High Rd, Wembley HA0 2AF
- On-line - [Preston Manor High School Uniform](#)
- In School - [Swap Shop](#) (available at all parents evening), offers second hand uniform. Please note that all donated uniform is cleaned before resale

5. Expectations for our school community

5.1 Pupils

Pupils are expected to wear the correct uniform at all times (other than specified days) while:

- On the school premises
- Travelling to and from school
- At out-of-school events or on trips that are organised by the school, or where they are representing the school (if required)

Parents are also expected to contact their child's class teacher (Lower School) or DSD (Upper School) if they want to request an amendment to the uniform policy in relation to their protected characteristics.

5.2 Parents and carers

Parents and carers are expected to make sure their child has the correct uniform and PE kit, and that every item is:

- Clean
- Clearly labelled with the child's name
- In good condition

Parents are also expected to contact their child's class teacher (Lower School) or DSD (Upper School) if they want to request an amendment to the uniform policy in relation to:

- Their child's protected characteristics
- The cost of the uniform

Parents are expected to lodge any complaints or objections relating to the school uniform in a timely and reasonable manner.

Disputes about the cost of the school uniform will be:

- Resolved locally
- Dealt with in accordance with our school's complaints policy

The school will work closely with parents to arrive at a mutually acceptable outcome.

5.3 Staff

Staff will closely monitor pupils to make sure they are in the correct uniform. They will give any pupils and families breaching the uniform policy the opportunity to comply, but will follow up with the headteacher if the situation doesn't improve.

Ongoing breaches of our uniform policy will be dealt with by a member of the senior leadership team. In cases where it is suspected that financial hardship has resulted in a pupil not complying with this uniform policy, staff will take a mindful and considerate approach to resolving the situation.

5.4 Governors

The governing board will review this policy and make sure that it:

- Is appropriate for our school's context
- Is implemented fairly across the school
- Takes into account the views of parents and pupils
- Offers a uniform that is appropriate, practical and safe for all pupils

The board will also make sure that the school's uniform supplier arrangements give the highest priority to cost and value for money, for example by avoiding single supplier contracts and by re-tendering contracts at least every 5 years.

6. Monitoring arrangements

This policy will be reviewed every 2 years by Guy Brougham, Deputy Headteacher (Upper School). At every review, it will be approved by the full Governing Board

7. Links to other policies

This policy is linked to our:

- [Behaviour policy](#)
- [Equality information and objectives statement](#)
- [Anti-bullying policy](#)
- [Complaints policy](#)