

PRESTON MANOR SCHOOL

Upper School Site: Carlton Avenue East, Wembley, HA9 8NA
Head of Upper School: Mr. Tom Phillips
Email: info@preston-manor.com | Tel: 020 8385 4040

Lower School site: Princess Avenue (off Carlton Avenue East), Wembley, HA9 8LZ
Head of Lower School: Mr. Kevin Atkinson
Email: lowerschooladmin@preston-manor.com | Tel: 020 8385 4089



Executive Headteacher: Mr. Russell Denial | Website: www.preston-manor.com

Monday, 23rd February 2026

Parent's Evenings: Monday, 16th March and Tuesday, 24th March

Dear Parents and Carers,

We will be holding our Parent's Evenings on Monday, 16th March and Tuesday, 24th March.

You will be able to sign up for an appointment when you drop off or collect your child from school. There is a sheet on the door. Write your child's name next to the time you can make. It will be on a first come, first served basis. The sign-up sheets will stay up until Friday, 13th March.

If your child is an independent traveller, he/she can sign up on your behalf.

Appointments will last 10 minutes, and the main focus of the meetings will be :

- to discuss how well your child is progressing with their learning and the learning behaviours they demonstrate in school
- how you can support your child at home by sharing some targets with you
- areas to work on from ongoing assessment by the teachers

If you are unable to make the appointments listed, please suggest another date/time before or after school - there is a space for this at the bottom of the signing up sheet - and the teacher will confirm it with you if it is convenient. If you feel your appointment will take longer than 10 minutes, please arrange another meeting [on a different date] with the teacher.

Children should not be left to play unaccompanied on the playground or in the MUGA on parents evenings. You are responsible for your child's safety.

We look forward to seeing you on Monday, 16th March and Tuesday, 24th March.

Yours sincerely,

Qudsia Siddique
Deputy Head of Lower School

Parents Evening - Class

Monday, 10 th November		Tuesday, 18 th November [KS2]	
Time	Name of Child	Time	Name of Child
3.40		3.40	
3.50		3.50	
4.00		4.00	
4.10		4.10	
4.20		4.20	
4.30		4.30	
4.40		4.40	
4.50		4.50	
5.00		5.00	
5.10		5.10	
5.20		5.20	
5.30		5.30	
5.40		5.40	
5.50		5.50	
6.00		6.00	
6.10		6.10	

Parents, if you are **unable to attend** parents evening at the times above, please write your child's name below and indicate which day you will be able to come to see the teacher after school at 3.20/3.30.

Name	Day and Time	Name	Day and Time
e.g. Ali	Thursday 27 th Nov 3.20		