

PRESTON MANOR SCHOOL

Upper School Site: Carlton Avenue East, Wembley, HA9 8NA
Head of Upper School: Mr. Tom Phillips
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Lower School site: Princess Avenue (off Carlton Avenue East), Wembley, HA9 8LZ
Head of Lower School: Mr. Kevin Atkinson
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Executive Headteacher: Mr. Russell Denial | Website: www.preston-manor.com



Tuesday 23 June 2026

Dear Parents and Carers,

Following guidance from Brent Council and the issue of the Red Heat Health Alert affecting schools on Wednesday and Thursday, we have reviewed our hot weather risk assessment and are implementing some additional measures to help children keep safe and comfortable.

To help children stay cool and comfortable:

- Children may attend school in either their PE kit or normal school uniform, whichever they feel more comfortable in.
- Children should continue to bring in a water bottle, which can be refilled throughout the day.
- Children may bring a small handheld fan for use in the classroom.
- Please continue to provide a sunhat or cap and apply sunscreen before school.

School will continue to:

- Encourage regular drinking throughout the day.
- Ensure water bottles can be refilled as needed.
- Keep classrooms as cool and as well ventilated as possible.
- Keep children inside during lunch times.
- Adapt activities during the hottest part of the day.
- Adapt PE lessons and physical activity, particularly during the afternoon, to ensure children remain active whilst avoiding any strenuous exercise after 11am.
- Provide regular opportunities for rest, shade and hydration.
- Monitor children closely for any signs of heat-related illness.

Optional collection arrangements

We recognise that some families may wish to collect their children earlier to avoid the hottest part of the day on **Wednesday and Thursday**. There is no expectation that families make use of these collection arrangements. Children who remain in school will continue with their lessons and learning as normal.

Parents who wish to collect their children earlier may come at 1:45pm, after afternoon registration.

Independent travellers [years 5 and 6] will not be able to leave until their normal dismissal time of 3.20pm.

Thank you for your support and understanding as we take these additional precautions. Our priority is to ensure that children remain safe, comfortable and able to continue learning during this period of exceptionally hot weather.

Yours sincerely,

Mr K Atkinson

Head of Lower School