



FEES & CHARGES POLICY

PRESTON MANOR SCHOOL

An All-Through School

Governors' Committee Responsible: Resources, Audit & Risk Committee	
Statutory Provision: Statutory	
Policy Author: Natalie Kampta	Review Period: Annual
Date reviewed: September 2026	Next Review: August 2027

[All charges effective from 1 September 2026]

Catering Fees

Department	Charge/Fee
Item	
LOWER SCHOOL	
STUDENT MEAL WITH DESSERT	N/A
UPPER SCHOOL	
STUDENT MEAL	£ 2.75
STUDENT MEAL WITH DESSERT	£ 3.10
DESSERT	£ 0.80
MUNCH MANOR/CAFÉ BAR	
TOASTED SANDWICH,DRINK & FRUIT	£ 2.75
TOASTED S/W,DRINK, FRUIT & MUFFIN	£ 3.20
PANINI ,DRINK & FRUIT	£ 3.50
PANINI ,DRINK , FRUIT & MUFFIN	£ 3.80
BREAKFAST	
PANCAKE & DRINK	£ 1.30
SCRAMBLED EGG ON TOAST & DRINK	£ 1.30
TOAST & DRINK	£ 1.00
STAFF MEAL	
STAFF MEAL	£ 3.20
STAFF MEAL WITH DESSERT	£ 3.90
SANDWICHES	
SANDWICHES	£ 2.00
FILLED ROLLS	£ 1.75
TOASTED SANDWICHES	£ 2.00
PANINI	£ 2.75
DRINKS	
WATER	£ 0.50
CARTON OF JUICES	£ 0.50
YAZZO	£ 0.90
FRUIT JUICES 500ML	£ 1.00
MULLER CORNER	£ 0.80
FRESH FRUITS	£ 0.30
FRUIT SALAD	£ 0.80
HOT/COLD DESSERTS	£ 0.80

Examination Fees

Item	Current Charge/Fee
AQA	
GCSE Resit	Exam fee plus £5.00
Applied Resit	Exam fee plus £5.00
GCSE Remarks	Fee plus £5.00
GCE Remarks	Fee plus £5.00
P/Copy Script GCE Only	£5.00
Original Script GCE/GCSE	£5.00
Edexcel	
GCSE Resit	Exam fee plus £5.00
GCSE Remarks	Fee plus £5.00
GCE Remarks	Fee plus £5.00
P/Copy Script GCE Only	£5.00
Original Script GCE/GCSE	£5.00
OCR	
GCSE Resit	Exam fee plus £5.00
Cambridge Tech Resit	Fee plus £5.00
GCSE Remarks	Fee plus £5.00
GCE Remarks	Fee plus £5.00
P/Copy Script GCE Only	£5.00
Original Script GCE/GCSE	£5.00

Lettings Fees

Upper School Facilities	First 5 Hrs	Subsequent Hrs	Notes
Main Hall - function, over 150 people	£ 700.00	£ 70.00	1
Main Hall - function, less than 150 people	£ 400.00	£ 60.00	2
Deposit on Functions (refundable) - standard	£ 500.00		
Helicopter Landings	Approx £250 per landing (please enquire for further details)		
	per hour		Notes
Main Hall (Meetings)	£55.00		
Classroom	£20.00		
Drama studio M211	£35.00		
Dance studio G110	£40.00		
Drama Room M212	£35.00		
Conference room M128 (12 people)	£40.00		
Gymnasium G101 - sports	£40.00		
Quad	£70.00 (per function not per hour)		
Car parking	£10 per car (or £5 per car if over 100)		
Football pitch	£27.50		3
Sports Hall - sport:-			
whole	£55.00		
half	£30.00		
half (for Basketball)	£39.00		
Badminton court (4 courts available)	£13.00		
Netball court	£16.50		
Volleyball court	£39.00		

Lower School Facilities	per hour	Notes
Hall	£55.00	
Multi use games area		
5-a-side football	£30.00	
Astroturf Pitch - Football/Hockey		
Whole area	£75.00	
Half	£50.00	
One 5-a-side pitch	£35.00	

Note 1 - maximum of 400 seated theatre style or 250 seated at tables.

Note 2 - event involving minimal furniture requirements with little refreshments.

Note 5 - season of 26 matches (Saturdays or Sundays) between September and April for £900

NB: Staff discount of 25% applicable if member of staff is in attendance during the let

£5.00 - £15.00 per week charge for use of storage facilities at the school (for lettings only)

Music Academy Fees

Item	Current Charge/Fee
Preston Manor School Students	£57 per 5 week block
Junior Music Academy (Community) Student	£70 per 5 week block
Preston Manor School GCSE Student	£30 per 5 week block
Additional Instrument	£36 per 5 week block