



An All-through Co-operative School  
Carlton Avenue East, Wembley HA9 8NA  
Head: Ms Beth Kobel

T: 020 8385 4040 F: 020 8908 2607 E: info@preston-manor.com  
www.preston-manor.com

July 2017

Dear Families

At the end of another school year, I would like to take this opportunity to thank the students for their diligence, good behaviour and achievements in 2016-17. I would also like to thank the staff for their dedication and hard work, as well as parents and carers for your continued support of Preston Manor School and our students.

We have many good news items to celebrate together which you can read about in more detail in the attached *Good News Items* or the end of term newsletter. Some highlights include:

- Our students have been lucky enough to work with both the *English National Opera* and the *Royal Philharmonic Orchestra* throughout the year at musical events and in workshops.
- Preston Manor's dance company, *Fusion Selectivs*, represented Brent at the London Youth Games and won a Bronze medal.
- Our TFL Young Ambassadors in Year 8 and 9 delivered a winning pitch at TFL's Dragon Den event at their Headquarters in St James Park.
- Finally our Sixth Form students have secured some excellent work experience. Through our close links with *Queen Mary's Medical School*, we have been offered six work experience placements for students wishing to apply for Medicine. Two of our Year 12 students were selected for a paid internship with *Moody's* through the Urban Scholars Scheme, as well as two more being offered work experience with *PGIM Fixed Income*.

This summer all students and staff have been asked to commit to reading *Wolf Hollow* by Lauren Wolk. Please support this whole school read by ensuring your son or daughter reads a copy from their local library. You may also join us and enjoy a very good read. If your child is currently in Year 10 or the Sixth Form, teachers will have provided them with independent study tasks to complete over the summer break to help them 'hit the ground running' in September. Please support the school by asking your child if this is the case for them and by ensuring that they complete the work set.

A number of staff are leaving us at the end of term to move onto pastures and challenges new. A special mention must go to Mr Evans who has instilled a love of music in our students and nurtured talent across the school for 22 years. Other long serving members of staff leaving us this year are Ms Hodgson who is leaving us after 16 years, Ms Patel and Mr Joynes after 15 years, Mr Anderson after 12 years, and Ms Serhal after 10 years. I am sure you will join with me in thanking all staff who are leaving for their valued contributions to the school. I would like to take this opportunity to wish them the very best in their future careers.

We are also very happy to announce that Mr Tully, Mr Crawley, Ms Fine and Ms McLeod have been appointed to the upper school's Extended Leadership Group for 2017-18. Congratulations to all of them on these positions.





We continue to value your support and active involvement in our learning community. In order to ensure you do not miss out on valuable information, please inform the school as soon as possible with any changes to your personal email address or mobile number. I am sure you will join me in thanking both students and staff for an excellent year's work and once again I would like to thank you for your continued help and support.

The end of term is finally here and I wish your family an enjoyable, restful and safe break. I am sure that your children will return refreshed and eager to continue learning in September 2017.

Yours sincerely

A handwritten signature in black ink that reads "Beth Kobel". The signature is written in a cursive style with a large initial 'B'.

Beth Kobel  
Headteacher



### **Good News Stories**

Preston Manor's dance company, Fusion Selectivs, represented Brent at the London Youth Games. They performed their choreographed piece titled 'Resurrection of Gotham' with great charisma and power against twenty-two other boroughs and won a bronze medal. Their consistent hard work and determination ensured their success.

The school also continues to receive positive praise from the Manager of Birchwood Grange Residential Care Home. A number of students on the Level 3 Health and Social Care BTEC course, as well as other Sixth Formers volunteer at this inspirational residential care home in the heart of our community.

The Whole School Council ran a competition which rewarded teachers and departments who provided the best learning environment in the school.

This term all students in Year 7 received a one hour workshop from eight performers from the Royal Philharmonic Orchestra. The school showcase was held on Thursday 6<sup>th</sup> July where each class performed its work to the other classes in the year, once again accompanied by the RPO. The music was composed by the students as part of nine whole class ensembles and was based around the story of 'The Firebird', a famous ballet by Russian composer Igor Stravinsky that was first performed in Paris in June 1910. The "7Up" Project Culmination Event was held at the Brent Civic Centre on Monday 17<sup>th</sup> July where some of our Year 7 students performed alongside the Royal Philharmonic Orchestra.

### **Preston Manor's One World Event**

**One World 10** was performed on Wednesday 12<sup>th</sup> July at 7pm in the Upper School Hall. This year the theme was 'heroes' and the show was outstanding. Many students were able to showcase their vast musical talents. The money raised from ticket sales will go towards dementia and Alzheimer's charities. Over the last 10 shows over £16,000 has been raised for a range of charitable causes.

### **Music Academy**

The Music Academy delivered the annual summer concert on Saturday 1<sup>st</sup> July. As well as featuring the usual eclectic mix of solo, ensemble, instrumental and vocal items – it finished with the first London performance of 'AsCent' (which featured the combined forces of the orchestra, the Junior Music Academy, returning students and a percussion battery made up from current staff and parent volunteers).

### **Art's Awards**

The following students from the lower school have received Trinity College London's Arts Award Discover qualification achieved via work completed in general musicianship sessions as part of the Junior Music Academy on Saturdays: *Khushi Patel, Rianna Racia, Vainavi Charabulla, Nathaniel Amedola, Avinaash Ravimohan, Pranav Yarangadda, Dhruv Mandher, Naa Asamoah-Bonsu, Dharm Gajjar, Avenie Fernandes, Nana Asamoah-Bonsu*



### **Art Exhibition**

This year's Art and Design exhibition was particularly popular and well attended by families and staff. We came together to celebrate and appreciate the students work at A Level and GCSE. The students were able to demonstrate particularly high levels of technical and creative skills. We enjoyed the evening and are expecting some very good results this year.

### **TFL Young Ambassadors**

Preston Manor students who have trained as TFL Young Ambassadors delivered a winning pitch at TFL's Dragon Den event which took place at their Headquarters in St James Park. The students from Years 8 and 9, Leigham Taffe, Maryam Elawad, Tianna Reid, Benie Makwala, Alina Onica and Kaley Duckling were awarded a prize of £200 to continue their work in ensuring responsible and safe travel to and from school. The students have also taken their award winning film and assembly programme to Year 6 students at the Lower School and to Year 6 students at Chalkhill Primary School. Year 6 students at these schools have also been presented with an award winning oyster card protector wallet that was designed by Riveni Devendra in Year 8.

There have also been a number of visits across the year groups this term. Most of the Upper School visits were to Universities (Kings, Queen Mary's Westminster and Brunel Universities) as part of a raising aspirations programmes. Notably, 39 students from Year 6 attended a residential trip at the PGL Centre at Osmington Bay in Weymouth. The focus of the residential was on developing self-confidence.

### **Careers Information Advice Educational Guidance (CIAEG)**

Preston Manor students in Years 8, 9 and 10 had a taster of the medical world

The purpose of the Bridge the Gap project is to help students to work towards obtaining a place on Dentistry or Medicine degree course at Queen Mary's. Students who show an interest in medicine, dentistry and animal science are invited to take part in hands on activities at Queen Mary, University of London.

### Careers Opportunity Week

Monday 10 July 2017 - 'Meet the CEO' Years 9 and 10 Business Project. The Business led project aims to encourage students to create and manage their own businesses and learn about the recruitment process. Tuesday 11 July 2017 - 'Choices' Year 9 and 10 students had Raising Aspiration sessions with Mikel Ameen. Wednesday 12 July 2017 - 'The Apprentice' Education and Employers delivered presentation on apprenticeships and their benefits. After the presentation there was a workshop on engineering for mainstream and SEND students. Thursday 13 July 2017 - 'Shattering Stereotypes' Year 8 event which looked into careers in science which students might not normally look into due to their gender. The day also promoted team building skills, research and gathering skills communication and leadership skills for the Year 12 students who acted as facilitators on the day. Friday 14 July 2017 - Routes to Success Workshops 'Working on Soft Skills' - Year 10 students attended a workshop on how to improve their confidence and communication skills. The session was delivered by the Black Training and Enterprise Group (BTEG).



## **PE News**

### Middlesex County Championships

Jaiden Aaron 11T was picked for the Brent team from his time achieved in 2016. He ran the 200m heats with a time of 22.30 secs. Jaiden has also been selected to compete at the English Schools competition as part of the Middlesex team.

### Brent Athletics Highlights

Preston Manor had two great days at the borough championships with a lot of new faces being picked for the team. Outstanding performances included: *Brandon Njoku 7O*, *Thanusan Thanenthiran 10P*, *Cristina Bircer 8P*, *Gabriel Guiga 9A*, *Brandon Njoku 7O*, *Aurora Corozza 10T*.

### Wembley 10 year celebrations

On Tuesday 16th May, we were invited to a prestigious event at Wembley Stadium, to celebrate the 10 years the iconic Stadium has been open. Miss Henderson-Barnes took the Year 7 girls' football team as a reward for a fantastic year of girls' football. The group had a question and answer session with the Head of The Football Association, a tour of the stadium, received a personalised message from England's' Manager, Gareth Southgate and were lucky enough to be given their own sample of grass from the pitch!

### Cricket

The cricket season was fantastic and we had some amazing fixtures. Three of our students have been playing cricket for Wembley CC: *Faisal Azizi 10N*, *Said-Wali Orykhel 10N*, *Naveed Arabzai 8A*. Our year 10s are now in the final against Claremont.

## **Year 11 Leavers Assembly and Prom**

The Year 11's had their final assembly on 28th June where they received their year books and were able to say a farewell to friends and Form Tutors alike. On Thursday 29<sup>th</sup> June, high numbers of Year 11's attended their prom to celebrate a year of hard work in stylish fashion.

## **Sixth Form**

The focus this term has been preparing students for exams but that has not stopped a huge range of enrichment activities taking place at Key Stage 5. The showpiece event this term was the Annual Higher Education Day for the current Year 12 students. These Year 12 students have already started their "UCAS journey" and the day was designed to support them in making difficult decisions as to what path they would like to take in the future after their post-18 studies. In the afternoon there were workshops on areas such as Finance, Law, Media, Medicine, Dentistry and Engineering with Ms Wilding supported on the day by her ever growing band of ex-students willing to give up their time to support the day. These ex-students are studying a full range of subjects at universities including Oxford, Cambridge, Imperial, Sheffield as well as others who are now fully qualified doctors, dentists, engineers and lawyers.

Through the Urban Scholars scheme, two of our Year 12 students were selected for interview for a paid internship with Moody's. They had to go through a rigorous interview at Moody's main office in Canary Wharf. Fathi Mohamed and Amina Yousaf worked as members of a team which won the "The Best Moody's Film Competition" in a national competition again offered through the Urban Scholars programme.



After successful telephone interviews, Citi Bank have offered two more Year 12 students a chance to visit their offices at Canary Wharf to attend their "Citi Savvy Insight Day". Year 12 students also visited Brunel University recently for a fantastic day of Forensic Science which offered the students a chance to gain hands-on experience of university lab work and the latest technology, the students were incredibly positive about the day.

Our link with PGIM Fixed Income which was set up last year is now well established and we have been offered two more work experience placements for our students. They will spend time in the Fixed Income Asset Management Business and Support areas to develop an understanding of the financial world.

Through our close link with Queen Mary's Medical School, we have been offered six work experience placements for students wishing to apply for Medicine. As ever the competition for these places is very high.

Sixth Form has also started to develop a business link with the IGD who have paired us with the global manufacturing company, Bakkavor. So far, 30 Year 12 students have benefited from an excellent two hour employability skills workshop run by the IGD. We look forward to developing this link further in the next academic year through a 'lesson takeover' project with the Business Studies Department, an Interview and Communication Skills workshop for our incoming Year 12 students in September as well as a careers event for Year 9.

### **E-Safety**

I would like to draw your attention to this important issue and to the E-Safety pages under the Parent Area of our website. The digital world is fast changing and this brings regular challenges in ensuring that all young people use social media in a safe manner.

You may have recently seen concerns in the media regarding the Snapchat app, which your son or daughter is likely to have on their phones. The app focuses on capturing 'moments' quickly with users taking images and videos and sending them instantly. The unique feature of Snapchat is that images disappear within seconds. Snapchat users can specify how many seconds they would like their images to be seen by the people they are sending it to. This can range from 1 to 10 seconds.

Snapchat's latest update, as of June 2017, is a location-sharing feature called Snap Map. This feature has prompted some concern from parents and professionals working with children over privacy, and who can find out the exact location of their kids as you don't need to be friends with a user for them to see where you are. To combat this, users can specify who they share their whereabouts with - all their friends or just a select few. They can even set it to 'ghost mode', where they can see where others are without sharing their own location.

Thinkuknow - the education programme of The National Crime Agency's child protection command CEOP - has created a guide for parents and carers to help them understand the functions and features of Snapchat and ways to help young people stay safe while using it. This guide can be found at the following link: <http://parentinfo.org/article/snapchat-a-parents-guide>



## **REMINDERS:**

### **Behaviour Policy**

Next year will see the launch of our new behaviour policy. The policy is based around three expectations we aim for all students to meet:

Be prepared, ready to learn and give your best  
Be respectful, kind and polite to all members of the school community  
Be safe, help keep others safe and respect the school environment

Your support to help our students meet these expectations is invaluable and always appreciated. To view the full policy please follow: <http://www.preston-manor.com/page/?title=Policies&pid=54>

## **START OF AUTUMN TERM ARRANGEMENTS – September 2017**

### **Monday 4 September 2017**

Staff training day – **Upper and Lower School**  
No students in school

### **Tuesday 5 September 2017**

8.40 am - Year 7 start  
9.00 am – 11.00am - Year 13 re-enrolment  
11.20 am – 1.20pm - Year 12 induction  
School closed for Years 8-11  
Arrangements for the Lower School will be advised by the Lower School team.

### **Wednesday 6 September 2017**

8.40 am - Year 10 meet in the Gym and Year 11 meet in the Hall  
9.30 am - Year 8 meet in the Gym and Year 9 meet in the Hall  
Normal lessons for Years 8-11 from Period 3  
Arrangements for the Lower School will be advised by the Lower School team.

### **Thursday 7 September 2017**

Normal timetable begins for Years 7-11

### **Monday 11 September 2017**

Sixth Form - normal lessons begin with registration at 8.40am

### **Wednesday 13 September 2017**

Year 13 University of London Undergraduate Fair

## **Key Dates for the Autumn Term 2016**

Wednesday 13 September: 'Welcome to Sixth Form Evening' from 6pm in the School Hall

Thursday 28 September: Year 6 Open Evening - 6.00 - 8:30pm

Monday 2 October and Tuesday 3 October: Year 6 Open Mornings - 9.30 - 11.00am



**For further information please find attached the term dates for 2017-2018. All details are also on our website.**

### **Attendance, Punctuality and Registration**

All students should arrive in school **before 8.35am** ready for registration. Please ensure your child is in school on time with the correct uniform and equipment.

The school has a dedicated absence line and if your child is absent for any reason or has to leave school to attend an appointment please call on **0208 385 4042** and leave a message. Please do not call the main switchboard. If your child has a dental appointment during the school day, please ensure that they bring an appointment card so that they can be allowed to leave school. However, we ask that you make these appointments outside of the school day.

Parents are reminded that the school should be informed promptly of any absence known in advance. **Holidays must not be arranged during term time**. Requests for emergency absences during term time should only be made in exceptional circumstances and should be made using a *Request for Exceptional Leave of Absence during Term Time* form available in reception **at least four weeks in advance**.

### **Emergency Contact Numbers**

It is a legal requirement for parents to inform the school of any changes to their home address, telephone number or of any change in circumstances which the school should know about. Please complete the attached form and return it to the General Office as soon as possible with any changes to your contact details.

### **School Website**

The school website address is [www.preston-manor.com](http://www.preston-manor.com)

### **E-Safety**

We would like to draw your attention to the E-Safety section in the Parents' and Student areas of the school website. This area of the website is updated regularly in response to the fast moving world of technology. You will see the Digital Universe Guides on a number of online safety topics including a resource titled 'A Parent's Guide to Dealing with 'Sexting'', which is an increasing national problem. We highly recommend that you view these items.

In addition, there are now e-safety guides titled 'Keeping Up With Children' in Bengali, Hindi and Urdu which can be found on this area of the website. Lastly, we draw your attention to the presentation titled 'Living with Technology'. This can be used within the home to run a 'family workshop' on online safety.

### **Equipment and Student Planners**

As part of our commitment to develop them as independent learners, all students are expected to come to school each day with the necessary equipment to take an active part in their lessons. As well as essential equipment such as a pen, pencil and ruler, students should have their planner and a reading book with them at all times. Student planners are a vital means of communication between home and school and should be checked and signed by parents once a week. They should also be used for any routine communication between home and school.



## Home Learning

Home Learning activities are set on a regular basis at Preston Manor and should be recorded by all students in their planner. As well as reinforcing and deepening learning which has taken place at school, Home Learning gives individuals the opportunity to develop their skills as independent learners. In addition, Home Learning is provided for students to practise applying the skills they have learned in lessons. Without this practice, students do not progress and reach their potential. Please check your child's planner every day or refer to Show My Homework to help support your child meet home learning deadlines. All parents/carers and students have been provided with usernames and passwords. If you wish to find out more about this product, there is a 'Show My Homework – A Parent's Introduction' video that can be viewed from the Parent's Area of the website.

If there are any queries or issues regarding Home Learning, please communicate this with form tutors through the Student Planner in the first instance. We appreciate your support in ensuring the best progress for your son or daughter.

## School Uniform

The Preston Manor uniform is an important part of the culture and ethos of our school. High standards of dress are expected at all times and students must come to school every day in neat, clean uniform as an indication that they take pride in belonging to the Preston Manor School community. We fully expect families to support the school in these high expectations.

Please can I ask for your support in ensuring your child is dressed properly by not sending them to school with a note to cover items of missing clothing/ footwear for any period of time beyond one day. *Any period of time beyond one day will not be authorised.*

A summary of uniform expectations is provided below. *(Please check this before making any purchases over the holidays.)*

### For all students

- school shoes must be plain black leather or leather look (*no canvas or shiny patent materials*). Kicker shoes are permitted as long as they are black and do not have contrasting stitching, laces or soles. No boots (*including Kicker boots*) of any description, no canvas or patent leather shoes.
- top buttons must be fastened and shirts must be tucked in
- ties should be knotted conventionally and worn to the waist
- navy blue blazers with the school badge must be worn at all times
- outdoor coats must be navy blue or black and have no logos, patterns or markings (*hoods should be kept down whilst on the school site and must not conceal any part of the face*)
- a plain black or blue simple woollen hat may be worn in outside spaces in cold weather at the discretion of senior staff
- hair must be worn in an appropriate style that would not undermine the ethos or discipline of the school (*eg no markings cut into the hair or eyebrows, brightly dyed hair or any other extreme of fashion*)
- jewellery is restricted to one pair of small, plain stud earrings and a watch (*no nose or other facial piercings of any kind*)

- make-up or nail varnish may not be worn

For girls

- navy blue or black knee length or longer school skirt, or navy blue or black tailored school trousers (*no jeans, 'skinny-fit' trousers or leggings*)
- plain navy blue or black religious headscarf (no other headwear of any kind is permitted and head scarves must not conceal any part of the face)

For boys

- dark grey or black school trousers

### **PE Reminders**

**Please remind your child to hand in any valuables to their PE teacher at the start of the lesson (jewellery, keys, oyster cards). Students are not allowed back into the changing room once it has been locked**

Please note: one instance of forgotten/incorrect PE kit will incur a 15 minute detention and any repeat failure to bring full PE kit during the same half term will incur a C3 60 minute detention. Please ensure your child brings full PE kit to every lesson.

Remember: Blue or black tracksuit bottoms - Grey tracksuit bottoms or leggings are not permitted.

### **Mobile phones**

Mobile phones must be switched off and kept out of site when on the school site at all times. Personal stereos, ear-pieces and MP3 or MP4 players are not appropriate in a school setting and are also banned from the Preston Manor site. The school cannot accept responsibility for any such items that are lost on site. Use of mobile phones to make calls or send texts during the school day (or even found switched on in school bags) will continue to be treated as serious breach of the behaviour policy. Parents should contact students only through the school reception *during* the school day.

Staff will continue to confiscate these items and will arrange for them to be collected by parents rather than returned to students themselves. Parents should contact the school in advance to arrange a time to collect items from their child's Director of Student Development as items will **not be returned without an appointment**. The school appreciates the support of parents/carers in upholding the mobile phone policy.

### **Behaviour in School and the Wider Community**

The vast majority of our students exhibit excellent and courteous behaviour at all times and are a credit to their families. The school has high expectations of the way that students behave in the local community and we expect them to be good citizens at all times.

In particular students:

- *must go straight home at the end of the day unless they are taking part in an organised school activity supervised by a member of staff*



- *must not congregate by the school gates after 3.20pm and if they need to meet younger siblings they should wait in the playground by the Art and Design Block*
- *must not arrange to meet friends who do not attend Preston Manor under any circumstances*
- *must not behave in an anti-social or inconsiderate way near local bus stops and shops, particularly in Preston Road*
- *must not hang around McDonalds at Wembley Park which has banned students from visiting their restaurant after school, unless they are accompanied by their parents/guardians.*

Due to the potential risk to the health, safety and welfare of all members of the school community, as well as possible damage to the school's reputation, any incidents when students fail to heed these instructions will be dealt with as a very serious matter. Students who behave in this way will place themselves at risk of fixed term or possibly permanent exclusion from Preston Manor.

### **Offensive Weapons**

Please support the school by emphasising to your children that research demonstrates that carrying a weapon makes young people more vulnerable to attack rather than providing security. Section 1 of the Prevention of Crime Act 1953 provides that "an offensive weapon is **any article made or adapted** for use for causing injury to the person, or intended by the person having it with him for such use by him or by some other person". This can include carrying any sharp objects such as a broken compass or sharpener blade (outside of a secure pencil case) as these can also be viewed as a weapon when not used for their intended purpose. I would like to remind Families that our school behaviour policy is very clear on the most serious sanction for an offensive weapon.

**SCHOOL TERM & HOLIDAY DATES 2017-2018**

<b>AUTUMN TERM 2017</b>	
<b>INSET day</b>	<b>Monday 4 September 2017</b>
<b>Term starts</b>	<b>Tuesday 5 September 2017</b>
<b>INSET day</b>	<b>Friday 6 October 2017</b>
<b>Half Term</b>	<b>Monday 23 October to Friday 27 October 2017</b>
<b>Term Ends</b>	<b>Thursday 21 December 2017</b>
<b>Christmas Holidays</b>	<b>Friday 22 December 2017 to Friday 5 January 2018</b>
<b>SPRING TERM 2018</b>	
<b>Term starts</b>	<b>Monday 8 January 2018</b>
<b>INSET day</b>	<b>Friday 12 January 2018</b>
<b>Half Term</b>	<b>Monday 12 February to Friday 16 February 2018</b>
<b>Term Ends</b>	<b>Thursday 29 March 2018</b>
<b>Easter Holidays</b>	<b>Friday 30 March to Friday 13 April 2018</b>
<b>SUMMER TERM 2018</b>	
<b>Term starts</b>	<b>Monday 16 April 2018</b>
<b>May Day</b>	<b>Monday 7 May 2018 – SCHOOL CLOSED</b>
<b>Half Term</b>	<b>Monday 28 May to Friday 1 June 2018</b>
<b>Term finishes</b>	<b>Friday 20 July 2018</b>
<b>INSET day</b>	<b>Monday 23 July and Tuesday 24 July 2018</b>