



An All-through Co-operative School
Carlton Avenue East, Wembley HA9 8NA
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March 2018

Dear Families

I am writing to you in order to recognise and highlight just some of the incredible achievements during this very short term. I always like to start by thanking the students for their continued hard work and the staff for their dedication to excellence at Preston Manor, as well as parents and carers for your continued support of the school and our students.

I am very proud of all of our students' achievements, including some excellent academic progress. We are delighted that, yet again, a large number of our Year 13 students have received a wide range of excellent offers for university study next year including: The London School of Economics (LSE), University College London (UCL), Warwick University, Sheffield University (Dentistry), Queen Mary's University London (Medicine), Kings College London and Oxbridge colleges. A special congratulations to Sameer Baig and Warda Diyar for securing places at Law Trinity, *Oxford University* and at Murray Edwards College, *Cambridge*.

We have been able to award special badges to students who have displayed exemplary behaviour in promoting our 3 key expectations: **Be Kind, Be Safe, Be Prepared**. Over 75 students received the honour this term. Thank you for your continued support in ensuring the highest expectations of learning, behaviour and uniform with each of our students.

Several leadership awards were also given out to students this term for various projects. For example, A number of Year 7 *Numeracy Lead Learners* have been taking part in the Mathematics Cross-Phase project, supporting sixteen Year 6 students from our Lower School with topics that they find challenging. Our year 8 students were also very successful in demonstrating *resilience as a learner* during our *Learning Identity Challenge*.

Despite the surprising winter weather during the week of 1st March, we all celebrated World Book Day across the school, as well as hosting teachers from Spain. We had fun celebrating reading with *cross phase* competitions, both staff and students from reception all the way through to the sixth form. In fact, the Geography Department made it into the national press - The Guardian: *Staff Fancy Dress Hall of Fame*. The Spanish teachers were extremely impressed with the British education system, Preston Manor School, our creative staff and our very thoughtful students.

This term we have also held our annual careers fair for Year 11 students and a 'Suited and Booted Mock Interview' day for our Year 10s. It was another great success in preparing our children for the world of work. Finally, some of our year 10 business students made to the Regional Finals of the Premier League Enterprise Challenge 2017-2018 at St Mary's and were awarded second place. The Music Academy's annual Spring Concert was also a great success, including the Junior Music Academy where some students from the Lower School performed a suite from the West End Musical 'Blood Brothers'. Finally this term, our *Dance Team* won a local competition in Harrow and at national level they will represent Brent in the London Youth Games. **Please do read more of our achievements in the end of term newsletter.**





Last day of term

The last day of this term is **Thursday 29 March**. As traditional at this time of year we will have had achievement assemblies for all our students and the students will finish school at approximately **12.00 noon**. I have reminded all students about some *safety issues*. Please ensure they do go straight home and do not hang around public places in Wembley. Other school closures may lead to large groups of children congregating in Brent. As the evenings get lighter, I have also reminded them about walking home safely after school or around Wembley in the holidays.

Start of summer term arrangements

Students will return to school for normal lessons on **Monday 16 April 2018** and should arrive in school **before 8.35am** ready for registration at the usual time of **8.40 am**. Please ensure your child is in school on time with the correct uniform and equipment so that lessons can commence with the minimum of disruption. I would like to take this opportunity to remind you that students must have plain black leather or leather look shoes as outlined in the uniform policy. The school expectation is that students are in full school uniform every day. Your support in our maintenance of these standards is very much appreciated.

Once again, I would like to thank you for your continued help and support. I hope you and your family have a restful break and enjoy this holiday period. I look forward to seeing your children refreshed and ready to learn in April.

Yours sincerely

Beth Kobel
Headteacher



REMINDERS and Special notices:

Online Safety (E-Safety)

I would like to draw your attention to an Ofsted produced webinar on how parents can help and protect their children whilst online. A direct link to this informative webinar can be found under Online Safety area in Parents/Carers section of website (or at: <https://www.youtube.com/watch?v=zwezYyq3Ss>). There are also a number of other useful resources in this area of the website to support parents and carers in ensuring their children stay safe online.

Changes to Electronic Recording of Homework

Please note that upon returning from the Easter break, all homework set will be recorded on Go4Schools. I refer you to letter sent out to parents and carers earlier in the week by Mr. Graham. In addition, to reviewing homework set for students, parents are also able to view progress, attendance, timetable and Behaviour Points of students on the Parents Page View.

Attendance, Punctuality and Registration

All students should arrive in school **before 8.35am** ready for registration. Please ensure your child is in school on time with the correct uniform and equipment.

The school has a dedicated absence line and if your child is absent for any reason or has to leave school to attend an appointment please call on **0208 385 4042** and leave a message. Please do not call the main switchboard. If your child has a dental appointment during the school day, please ensure that they bring an appointment card so that they can be allowed to leave school. However, we ask that you make these appointments outside of the school day.

Parents are reminded that the school should be informed promptly of any absence known in advance. **Holidays must not be arranged during term time**. Requests for emergency absences during term time should only be made in exceptional circumstances and should be made using a *Request for Exceptional Leave of Absence during Term Time* form available in reception **at least four weeks in advance**.

Emergency Contact Numbers

It is a legal requirement for parents to inform the school of any changes to their home address, telephone number or of any change in circumstances which the school should know about.

School Uniform

Buy School Uniform Directly from Tesco!

We are delighted to announce that you can now buy Preston Manor school uniform directly from Tesco in addition to Rumbles, our existing supplier. This includes embroidered blazers, jumpers, PE polo shirts and sweatshirts. In addition to making buying uniform more convenient, for every item purchased, Tesco will make a 5% donation to the school.

It's easy to shop online with the Uniform Embroidery Service from F&F.

1. Go to [tesco.com/ues](https://www.tesco.com/ues).
2. Select your school from the list and you'll see all the customised items you can buy.
3. Choose the quantity and sizes you'd like, then add them to your basket.

4. Pay easily with a debit or credit card at the checkout.
5. Your embroidered items will be delivered within 28 days (14 days if ordered between the months of November - May). You can also browse our full range of non-embroidered uniforms and clothing all year round at: f-f.com

The uniform is an important part of the culture and ethos of Preston Manor.

High standards of dress are expected at all times and students must come to school every day in neat, clean uniform as an indication that they take pride in belonging to the Preston Manor School community. We fully expect families to support the school in these high expectations.

Please can I ask for your support in ensuring your child is dressed properly by not sending them to school with a note to cover items of missing clothing/ footwear for any period of time beyond one day. *Any period of time beyond one day will not be authorised.* A summary of uniform expectations is provided below. *(Please check this before making any purchases over the holidays.)*

For all students

- school shoes must be plain black leather or leather look (*no canvas or shiny patent materials*). Kicker shoes are permitted as long as they are black and do not have contrasting stitching, laces or soles. No boots (*including Kicker boots*) of any description, no canvas or patent leather shoes.
- top buttons must be fastened and shirts must be tucked in
- ties should be knotted conventionally and worn to the waist
- navy blue blazers with the school badge must be worn at all times
- outdoor coats must be navy blue or black and have no logos, patterns or markings (*hoods should be kept down whilst on the school site and must not conceal any part of the face*)
- a plain black or blue simple woollen hat may be worn in outside spaces in cold weather at the discretion of senior staff
- hair must be worn in an appropriate style that would not undermine the ethos or discipline of the school (*eg no markings cut into the hair or eyebrows, brightly dyed hair or any other extreme of fashion*)
- jewellery is restricted to one pair of small, plain stud earrings and a watch (*no nose or other facial piercings of any kind*)
- make-up or nail varnish may not be worn

For girls

- navy blue or black knee length or longer school skirt, or navy blue or black tailored school trousers (*no jeans, 'skinny-fit' trousers or leggings*)
- plain navy blue or black religious headscarf (no other headwear of any kind is permitted and head scarves must not conceal any part of the face)

For boys

- dark grey or black school trousers

Behaviour in School and the Wider Community

Preston Manor has 3 expectations of students:

- *Be prepared, ready to learn and give your best*
- *Be respectful, kind and polite to all members of the school community*
- *Be safe, help keep others safe and respect the school environment*



The vast majority of our students exhibit excellent and courteous behaviour at all times and are a credit to their families. The school has high expectations of the way that students behave in the local community, we expect them to be good citizens at all times and most of all, we want them to be safe. Therefore it is important that all students:

- go straight home at the end of the day unless they are taking part in an organised school activity supervised by a member of staff
- must not arrange to meet friends at the school gates who do not attend Preston Manor
- must not behave in an anti-social or inconsiderate way near local bus stops and/or shops
- must not hang around McDonalds at Wembley Park (which has banned students from visiting their restaurant after school, unless they are accompanied by their parents/guardians).

Due to the potential risk to the health, safety and welfare of all members of the school community, as well as possible damage to the school's reputation, any incidents when students fail to heed these instructions will be dealt with as a very serious matter.

Offensive Weapons

Please support the school by emphasising to your children that research demonstrates that carrying a weapon makes young people more vulnerable to attack rather than providing security. Section 1 of the Prevention of Crime Act 1953 provides that "an offensive weapon is **any article made or adapted** for use for causing injury to the person, or intended by the person having it with him for such use by him or by some other person". This can include carrying any sharp objects such as a broken compass or sharpener blade (outside of a secure pencil case) as these can also be viewed as a weapon when not used for their intended purpose. I would like to remind Families that our school behaviour policy is very clear on the most serious sanction for an offensive weapon.

SUMMER TERM 2018	
Term starts	Monday 16 April 2018
May Day	Monday 7 May 2018 – SCHOOL CLOSED
Half Term	Monday 28 May to Friday 1 June 2018
Term finishes	Friday 20 July 2018
INSET day	Monday 23 July and Tuesday 24 July 2018

AUTUMN TERM 2018	
Term starts	Monday 3 September 2018
Half Term	Monday 22 October to Friday 26 October 2018
Term Ends	21 December 2018
Christmas Holidays	Monday 24 December 2018 to Friday 4 January 2019
SPRING TERM 2019	
Term starts	Monday 7 January 2019
Half Term	Monday 18 February to Friday 22 February 2019
Term Ends	Friday 5 April 2019
Easter Holidays	Monday 8 April to Monday 22 April 2019

SUMMER TERM 2019	
Term starts	Tuesday 23 April 2019
May Day	Monday 6 May 2019 – SCHOOL CLOSED
Half Term	Monday 27 May to Friday 31 May 2019
Term finishes	Tuesday 23 July 2019